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United States
Department of
Agriculture

Agricultural Marketing Service

June 1984

# Government-wide Food Quality Assurance Program Interagency Functional Directory

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#### TNTRODUCTION

This Directory of contacts is intended for use by the Market Research and Development Division of the Agricultural Marketing Service, Department of Agriculture, in carrying out its mission of managing the Government-wide Food Quality Assurance Program. Agency listings provide the names of key personnel, mailing addresses, telephone numbers, and a brief synopsis of the function of the organization. All military correspondence should be addressed through the highest ranking official using the attention code when applicable. AUTOVON numbers are provided for Department of Defense personnel. Washington access to these numbers may be obtained through the specific service operators as follows: U.S. Air Force, 697-1201, U.S. Army, 695-0441, and U.S. Navy, 695-9801.

The Directory contains eight main parts. Part 1 lists key agency personnel and their function. Part 2 is a glossary of acronyms and abbreviations. Part 3 contains organizational charts and missions. Parts 4 through 8 list activities and agencies according to their function.

For the most efficient use of this Directory, users should first identify the function of the activity they wish to contact, then locate the activity in the Table of Contents, pages iii through viii. A particular person may easily be found by using the alphabetical listing on pages 1-3 through 1-19.

The Directory will be revised on an as-needed basis. New directories will be sent to recipients of record. To report any changes, please contact:

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#### PART 1

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# PART 2

# GLOSSARY OF ACRONYMS AND ABBREVIATIONS



ACRONYM/ ABBREVIATION

TITLE

ADA&MHA Alcohol, Drug Abuse and Mental Health Administration ADCoP Acquisition and Distribution of Commercial Products

AFESC Air Forces Engineering and Services Center AFPEC Armed Forces Product Evaluation Committee

AMS Agricultural Marketing Service
ARS Agricultural Research Service

ASCS Agricultural Stabilization and Conservation Service

BARC Beltsville Agricultural Research Center

BOP Bureau of Prisons

CCC Commodity Credit Corporation

CCP Central Control Point CCFP Child Care Food Program

CfFS&AN Center for Food Safety and Applied Nutrition

CID Commercial Item Description

CO Commodity Operations

COD Commodity Operations Division

CPD Contracting and Production Division
CSFP Commodity Supplemental Food Program

DA Dairy Division

DCES Division of Clinical and Environmental Services
DEPM Directorate for Engineering Programs Management

DHHS Department of Health and Human Services

DLA Defense Logistics Agency

DMS Department of Medicine and Surgery

DMSSO Defense Materiel Specifications and Standards Office

DOC Department of Commerce
DOD Department of Defense

DODISS Department of Defense Index of Specifications and Standards

DOJ Department of Justice

DPSC Defense Personnel Support Center

DS Dietetic Service

DRC Division of Resources Coordination
DVM Doctor of Veterinary Medicine

EDRO Executive Director for Regional Operations

EPD Engineering Program Division FAS Foreign Agricultural Service FCM Commodity Management Division Food and Drug Administration FDA FDD Food Distribution Division FDP Food Distribution Program FEL Food Engineering Laboratory FGIS Federal Grain Inspection Service FIAD Food Ingredient Assessment Division

FMD Field Management Division FNS Food and Nutrition Service

FNSRO's Food and Nutrition Service Regional Offices

FPB Food Planning Board
FPS Federal Prison System
FSC Federal Supply Class
FSG Federal Supply Group

ACRONYM/ ABBREVIATION

TITLE

FSIS Food Safety and Inspection Service

FSS Federal Supply and Services

FTS Federal Telecommunications System

FV Fruit and Vegetable Division

GFQAP Government-wide Food Quality Assurance Program

GMP Good Manufacturing Practice
GPO Government Printing Office
GSA General Services Administration

HDOTRS Headquarters

HRSA Health Resources and Services Administration

HSC Health Services Command, U.S. Army

ICFSFH Interagency Committee on Food Service for Federal Hospitals

IHS Indian Health Service

IMPS Institutional Meat Purchase Specifications

KCCO Kansas City Commodity Office LRP Long Range Patrol Ration

LS Livestock Division

MCI Meal, Combat, Individual

MMSD Materiel Management Systems Division

MP Marketing Programs

MPIO Meat and Poultry Inspection Operations

MPITS Meat and Poultry Inspection Technical Services

MRA&L Manpower, Reserve Affairs and Logistics
MRD Market Research and Development Division

MRE Meal, Ready-to-Eat NER Northeastern Region

NFPP National Fishery Products Program
NIH National Institutes of Health

NIMH National Institute of Mental Health

NMC Naval Medical Command

NMFS National Marine Fisheries Service

NOAA National Oceanic and Atmospheric Administration
NRDC Natick Research and Development Center, U.S. Army

NSIP National Seafood Inspection Program

NSLP National School Lunch Program

NSN National Stock Number

NTSD Nutrition and Technical Services Division
OASD Office of the Assistant Secretary of Defense

OASG Office of the Assistant Surgeon General OFPP Office of Federal Procurement Policy

OMB Office of Management and Budget

OP Office of Procurement

OPS Office of Procurement and Supply ORS Office of Research Services OSG Office of the Surgeon General

OUSD(R&E)SAS Office of the Under Secretary of Defense (Research and

Engineering) Standardization and Acquisition Support

PCD Processed Commodities Division

ACRONYM/ ABBREVIATION	TITLE
PHS	Public Health Service
PY	Poultry Division
QPL	Qualified Products List
R&DA	Research and Development Associates for Military Food and Packaging Systems, Inc.
RE	Research and Engineering
SAS	Standardization and Acquisition Support
SBP	School Breakfast Program
SFSP	Summer Food Service Program
S&LD	Standards and Labeling Division
SMD	Supply Management Division
SOD	Supply Operations Division
TQAD	Technical and Quality Assurance Division
T&LS	Technical and Logistics Services
T&SD	Technical and Standards Division
TSA	Troop Support Agency, U.S. Army
TSD	Troop Support Division
USA	United States Army
USAF	United States Air Force
USDA	Department of Agriculture
USMC	United States Marine Corps
USN	United States Navy
VA	Veterans Administration
VAMKC	Veterans Administration Marketing Center
WIC	Special Supplemental Food Program for Women, Infants, and Children



# PART 3

# ORGANIZATIONAL CHARTS AND MISSIONS

Information in this part has been provided by the listed organizations and taken from information found in <a href="The-United States Government Manual">The United States Government Manual 1983/84</a>.

# DEPARTMENT OF AGRICULTURE

The act of Congress, approved May 15, 1862, created the Department of Agriculture (USDA). USDA works to improve and maintain farm income and to develop and expand markets abroad for agricultural products. It helps to curb and to cure poverty, hunger, and malnutrition. The Department, through inspection and grading services, safeguards and assures standards of quality in the daily food supply.

# AGRICULTURAL MARKETING SERVICE

The Agricultural Marketing Service (AMS) was originally established on May 16, 1913, as the Office of Markets and reorganized on June 17, 1981. AMS administers standardization, grading, inspection, procurement, market news, marketing order, regulatory, and related programs.

# STANDARDIZATION, INSPECTION, GRADING, and PROCUREMENT

Under the Egg Products Inspection Act, AMS provides mandatory inspection in all plants processing liquid, dried, or frozen egg products, and also controls the disposition of restricted shell eggs.

U.S. grade standards for food and farm products are developed to help buyers and sellers trade on agreed-to specifications. U.S. grade standards have been established for more than 300 major agricultural products. Grading and inspection services are provided to certify the grade and quality of products. Grading services are voluntary, provided on request, and for a fee.

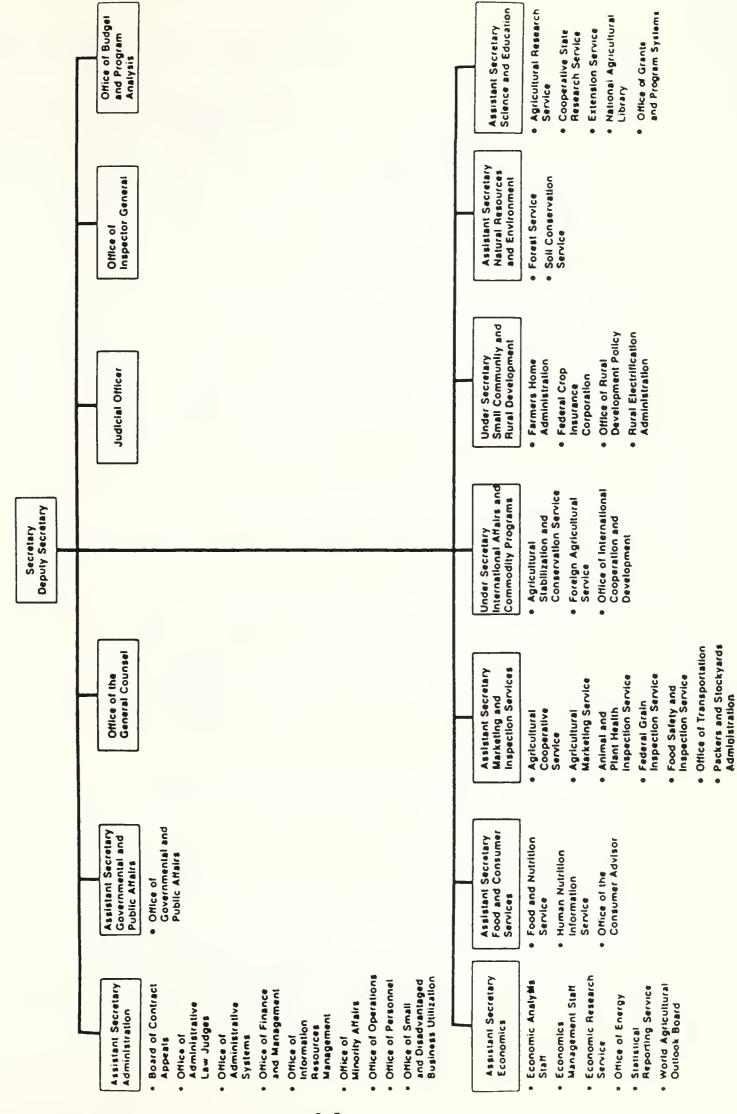
Under section 32 of Public Law 320, August 24, 1935, as amended (7 U.S.C. 612c), 30 percent of customs receipts collected during each calendar year are automatically appropriated for expanding outlets for nonbasic commodities. An amount equal to 30 percent of receipts collected on fishery products is transferred to the Department of Commerce to encourage the distribution of such products. Most of the funds are transferred to the Food and Nutrition Service and are dedicated to commodity distribution activities under section 6 of the National School Lunch Act and other authorities specified in the child nutrition appropriation.

#### MARKET NEWS

This service provides current, unbiased information to producers, processors, distributors, and others to assist them in the orderly marketing and distribution of farm commodities. Information is collected and disseminated on supplies, demands, prices, movement, location, quality, and condition of farm products in specific markets and marketing areas.

# REGULATORY PROGRAMS

AMS administers several regulatory programs designed collectively to protect producers, handlers, and consumers of agricultural commodities from financial loss or personal injury resulting from careless, deceptive, or fraudulent marketing practices. Other AMS regulatory programs encourage fair trading practices in the marketing of fruits and vegetables (Perishable Agricultural Commodities Act, 46 Stat. 531; 7 U.S.C. 499a-499s); and protect farmers' rights to organize cooperatives (Agricultural Fair Practices Act, 82 Stat. 93; 7 U.S.C. 2301-2306).



VEGETABLE DIVISION FRUIT AND DIVISION POULTRY DEPUTY ADMINISTRATOR DEPUTY ADMINISTRATOR MARKETING PROGRAMS COMMODITY SERVICES AND DEVELOPMENT MARKET RESEARCH DIVISION DIVISION DIVISION TOBACCO COLION DIVISON DAIRY ADMINISTRATOR MANAGEMENT **TECHNICAL** FINANCIAL DIVISION SERVICES DIVISION DEPUTY ADMINISTRATOR MANAGEMENT ADMINISTRATIVE SERVICES DIVISION DIVISION, PERSONNEL 3-6

DEPARTMENT OF AGRICULTURE

AGRICULTURAL MARKETING SERVICE

# MARKET RESEARCH AND DEVELOPMENT DIVISION

On July 29, 1977, the Administrator for Federal Procurement Policy in the Office of Management and Budget approved the Executive Branch Plan for a Government-wide Food Quality Assurance Program (GFQAP) for food procured by Federal agencies. The need for this Program had been identified by the Commission on Government Procurement in 1972 because of the complexity of Federal food specifications, their tendency to limit competition and increase processing and distribution costs, and the fragmentation that existed because responsibility for administering inspection requirements was located in several agencies.

On July 18, 1979, the Secretary of Agriculture assigned to the Food Safety and Quality Service (FSQS) responsibility for this Program. The Administrator of FSQS, in turn, assigned the Food Quality Assurance Division (FQAD) the responsibility to manage this GFQAP. FQAD became fully operational on October 1, 1979. On June 17, 1981, this Program and FQAD were reassigned to AMS. All agencies of the Department will adhere to the policies and procedures established by AMS regarding food quality assurance and development, use, and revision of Federal food product descriptions. On October 1, 1983, the GFQAP was reassigned to the Market Research and Development Division (MRD).

The mission of the GFQAP is to manage and approve Federal product descriptions for food items and to establish quality assurance policies and procedures applicable to the procurement of food by Federal agencies using appropriated funds.

\* The GFQAP is a part of MRD of Marketing Programs which is a program

\* of AMS. The GFQAP interfaces with Federal activities that use,

\* procure, grade, or inspect food items, or have responsibility to

\* prepare food documents or carry out applied food research.

## DAIRY DIVISION

The Dairy Division (DA) administers and directs programs for marketing services, marketing agreements and orders, market news, grading and standardization, expansion of market outlets, and related programs for milk and dairy products.

# FRUIT AND VEGETABLE DIVISION

The Fruit and Vegetable Division (FV) conducts grading and standardization programs for <u>fresh</u> and <u>processed fruits</u> and <u>vegetables</u>, <u>edible</u>
tree nuts, peanuts, raisins, and <u>miscellaneous</u> related <u>products</u>. The
FV also administers the commodity procurement program in <u>which fresh</u>
and processed fruits and <u>vegetables</u>, corn <u>syrup</u>, and <u>dry beans</u> are
obtained for distribution and use in child nutrition and other domestic
feeding programs, and the division administers diversion programs.

#### LIVESTOCK DIVISION

The Livestock Division (LS) administers and directs grading. certification, and standardization activities for meat and meat products. The staff also conducts diversion, purchase, and export programs for meat The nationwide grading and certification program involves the official grading of meat according to Federal standards upon requests of users. Users reimburse the Agency for this service. The LS also examines and certifies meat products for compliance with both Federal and non-Federal specifications for large-scale purchasers, including Federal. State, and local government units, as well as commercial and private The standardization program involves the development, establishment, and revision of U.S. standards for classes and grades of meat and the development and revision of purchase specifications for meat products. The purchasing activity involves all aspects of the contracting function including issuing purchase announcements and invitations, receiving offers, and executing and servicing contracts. The program normally involves weekly purchases of as many as three or four different meat products over a 6 to 8 month period. The LS conducts regular reviews of all programs to evaluate program effectiveness and efficiency, and to monitor potential problem areas.

# POULTRY DIVISION

The Poultry Division (PY) administers and directs programs for the mandatory continuous inspection of egg products and the surveillance inspection of shell egg handlers and hatcheries; voluntary inspection and grading of egg products, shell eggs, poultry, rabbits, and related products; stipulation of standards for poultry, shell eggs, egg products, and related products; and purchase and diversion programs for poultry and egg products.

Other division responsibilities include maintaining and developing relationships with the States, trade organizations, and related groups for the purpose of obtaining policy and program recommendations; and recommending withdrawal of service actions.

\*

- \* DA, FV, LS, and PY function as the preparing and quality assurance
- \* activities for dairy; fruit and vegetable; meat and meat products;
- \* and egg products, shell eggs, poultry, and related products,
- \* respectively. The GFQAP interfaces with these divisions in their
- \* preparing and quality assurance activity functions and when a food
- \* product description is used to procure the food item.

STATISTICS FEDERAL-STATE MARKETING IMPROVEMENT PROGRAM BRANCH RESEARCH BRANCH MARKETING DEPUTY DIRECTOR MARKETING FACILITIES DIRECTOR BRANCH ASSURANCE BRANCH FOOD QUALITY

MARKET RESEARCH AND DEVELOPMENT DIVISION

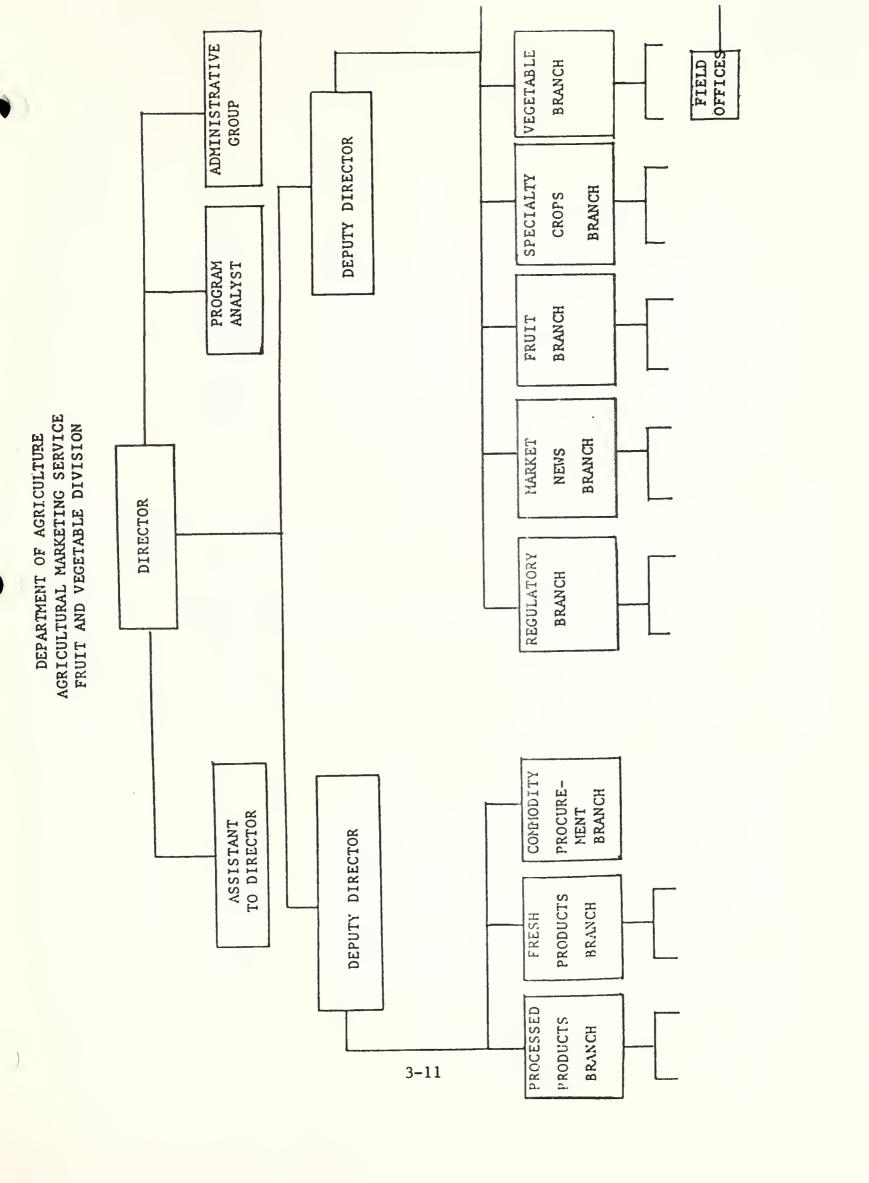
AGRICULTURAL MARKETING SERVICE

DEPARTMENT OF AGRICULTURE

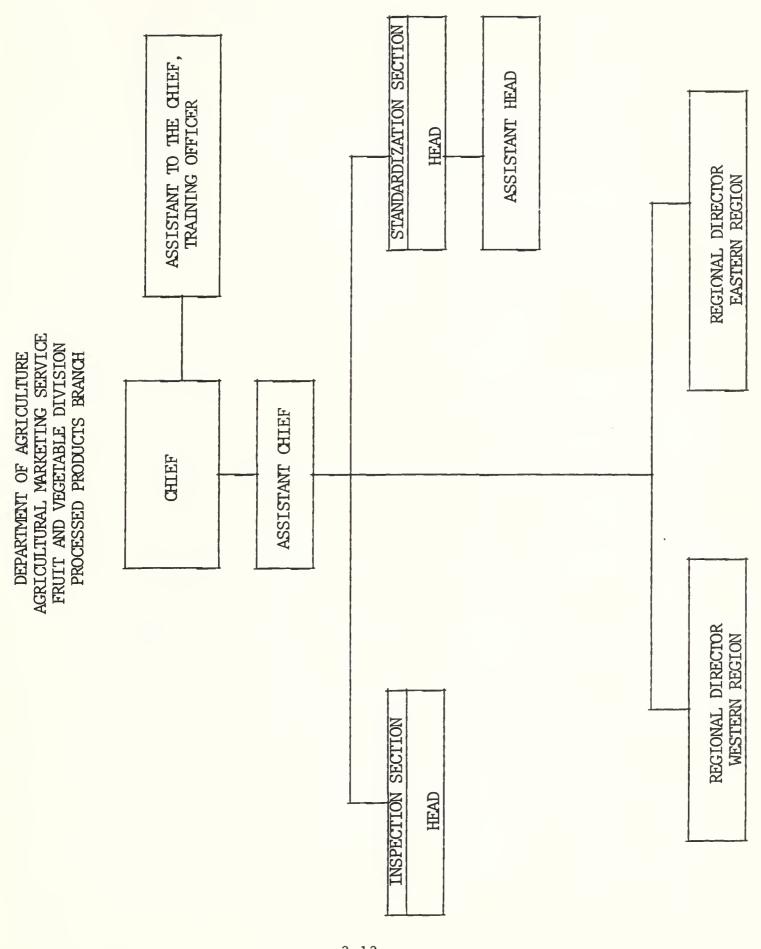
AGRICULTURAL MARKETING SERVICE

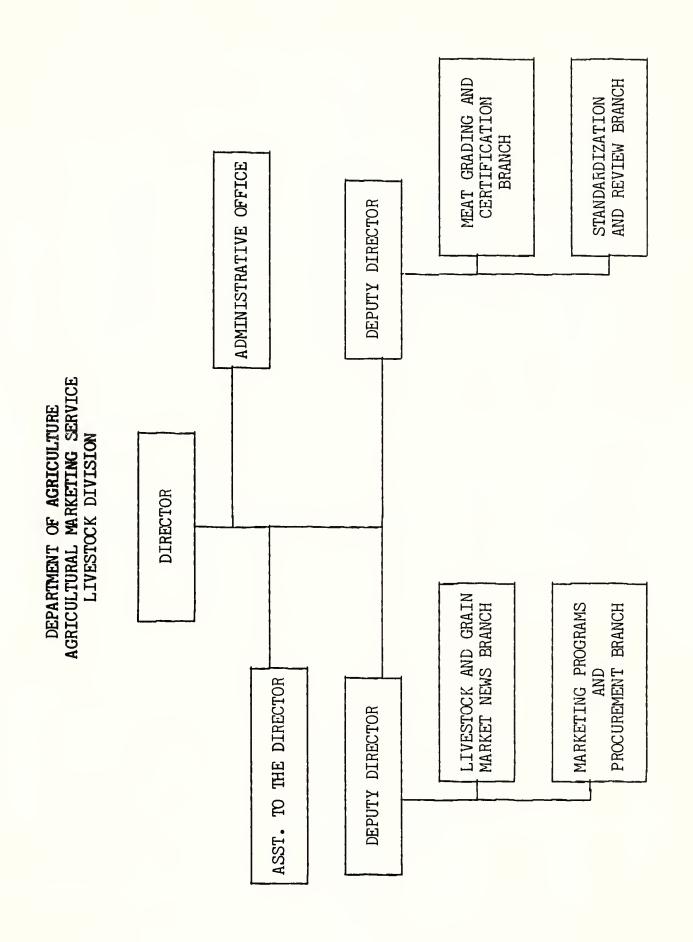
DEPARTMENT OF AGRICULTURE

OFFICES

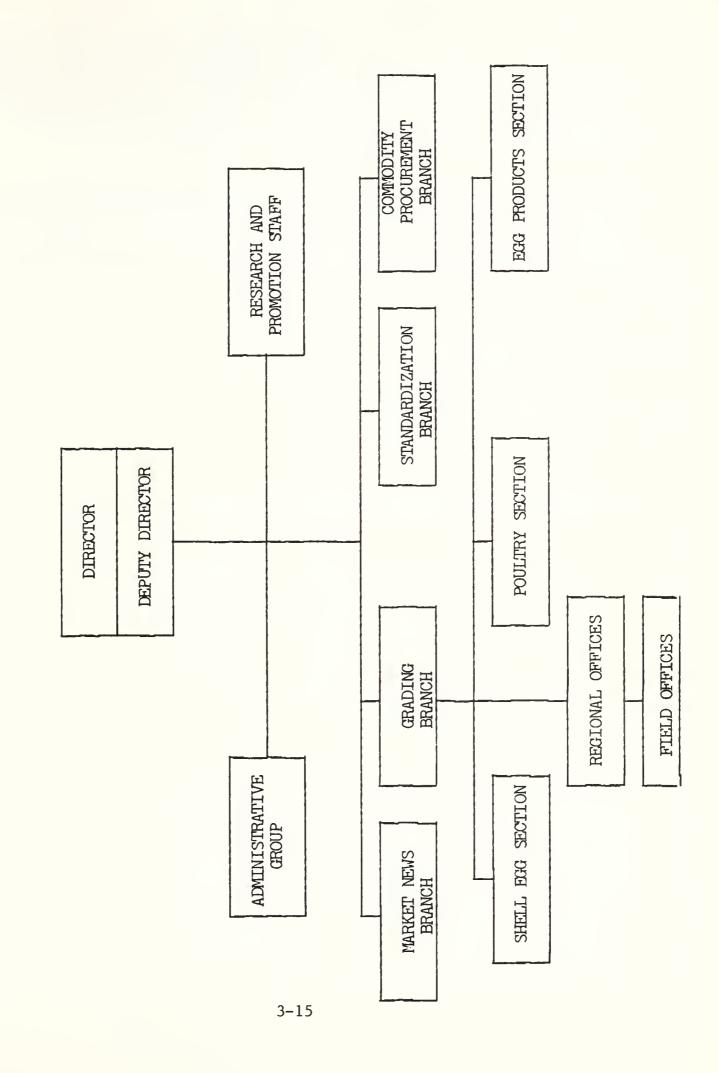


STANDARDIZATION SEC ASST TO THE CHIEF, TRAINING OFFICER STAFF MEMBERS ASSISTANT HEAD REGIONAL DIRECTOR WESTERN REGION HEAD AGRICULTURAL MARKETING SERVICE FRUIT AND VEGETABLE DIVISION DEPARTMENT OF AGRICULTURE SHIPPING FOINT AND TERMINAL MARKET INSPECTION OFFICES FRESH PRODUCTS BRANCH ASST REGIONAL DIRECTOR CENTRAL REGION
REGIONAL DIRECTOR ASSISTANT CHIEF CHIEF REGIONAL DIRECTOR ASST REGIONAL ASST REGIONAL DIRECTOR GRADING SECTION ASSISTANT HEAD ASSISTANT HEAD EASTERN REGION DIRECTOR HEAD





DEPARTMENT OF AGRICULTURE AGRICULTURAL MARKETING SERVICE POULTRY DIVISION



# AGRICULTURAL RESEARCH SERVICE

The Agricultural Research Service (ARS) was established in 1953 and reorganized on June 17, 1981. ARS has responsiblity to develop, through basic, applied, and developmental research, new knowledge and technology which will insure an abundance of high quality, nutritious, reasonably priced food and other agricultural products to meet domestic and world needs, while maintaining natural resources and environmental quality.

\*\*\*\*\*\*\*\*\*\*\*\*

- \* ARS conducts Federal research programs in food sciences; therefore, the \*
- \* GFQAP interfaces with ARS when research is required in the development

RADIOLOGICAL SAFETY STAFF DEPUTY ADMINISTRATOR ASSISTANT TO ADMINISTRATOR INTERNATIONAL ACTIVITIES SOUTHERN REGION ATARS RESEARCH UNITS FOREIGN LOCATIONS INFORMATION DIVISION DEPUTY ADMINISTRATOR WESTERN REGION AGRICULTURAL RESEARCH SERVICE DEPARTMENT OF AGRICULTURE ADMINISTRATOR DEPUTY ADMINISTRATOR NORTH CENTRAL REGION AND ANALYSIS GROUP PROGRAM PLANNING HARVEST SCIENCES ASSOCIATE DEPUTY ANIMAL AND POST ADMINISTRATOR NATIONAL PROGRAM STAFF DEPUTY ADMINISTRATOR NATURAL RESOURCE SCIENCES ADMINISTRATOR BIOLOGICAL ADMINISTRATOR PLANT AND HUMAN NUTRITION PROGRAM ASSISTANT TO THE DEPUTY PLANT GERMPLASM PROGRAM ASSISTANT TO THE DEPUTY ASSISTANT TO THE DEPUTY ASSISTANT TO THE DEPUTY SPECIAL COORDINATORS ASSOCIATE DEPUTY SAFETY AND EMERGENCY PREPAREDNESS DEPUTY ADMINISTRATOR ADMINISTRATOR ADMINISTRATOR ADMINISTRATOR ENERGY PROGRAM NORTHEASTERN REGION 3-17

# AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE

The Agricultural Stabilization and Conservation Service (ASCS) was established on June 5, 1961, by the Secretary of Agriculture. ASCS is the agency of the Department of Agriculture that administers specified commodity and related land use programs designed for voluntary production adjustment, resource protection and price, market, and farm income stabilization.

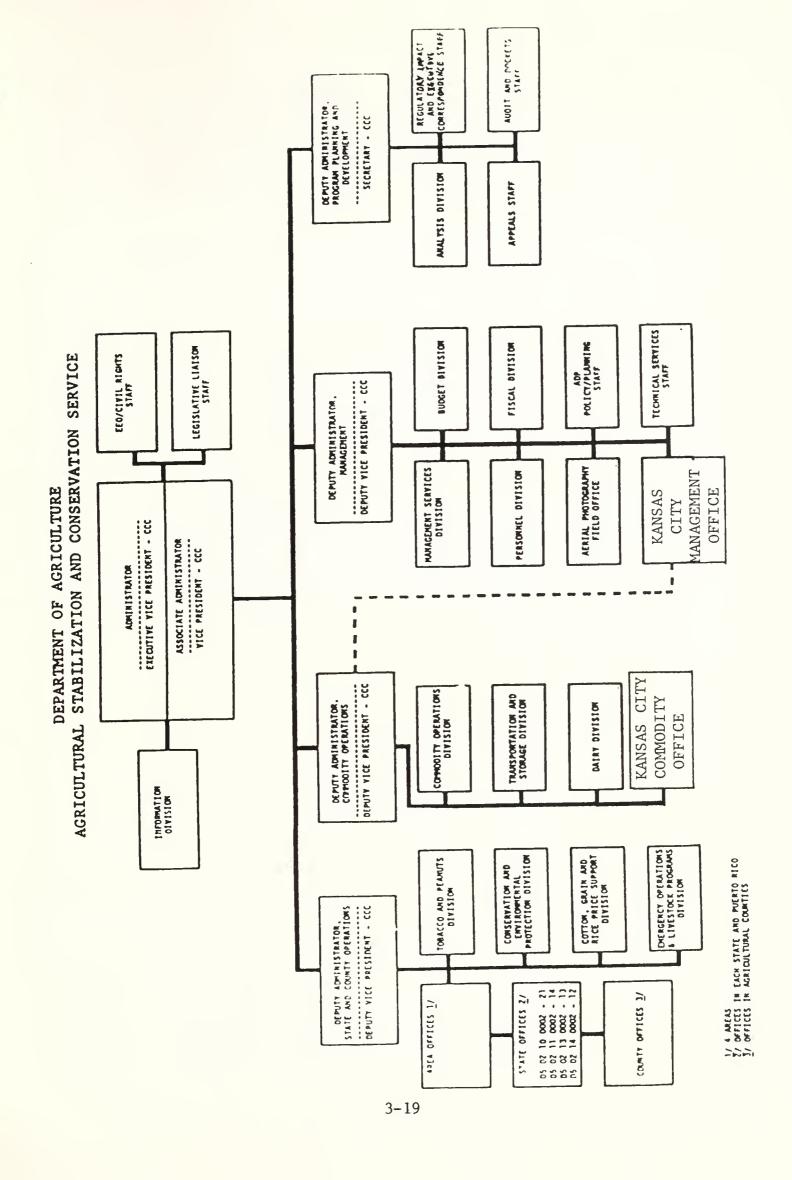
ASCS, together with the Food and Nutrition Service (FNS) and AMS, is involved in all stages of planning, purchasing, allocating, and distributing commodities to appropriate outlets. ASCS contracts under price support authorities to purchase commodities such as grain, dairy, cereal, peanut products, and oil products for use in the Food Distribution Program (FDP). Overall authority to administer the FDP lies with FNS. Through the seven FNS Regional Offices, FNS provides commodities to the State distributing agencies and through them to all eligible recipient agencies and outlets in the United States. ASCS also makes dairy products in Commodity Credit Corporation (CCC) storage available for domestic distribution.

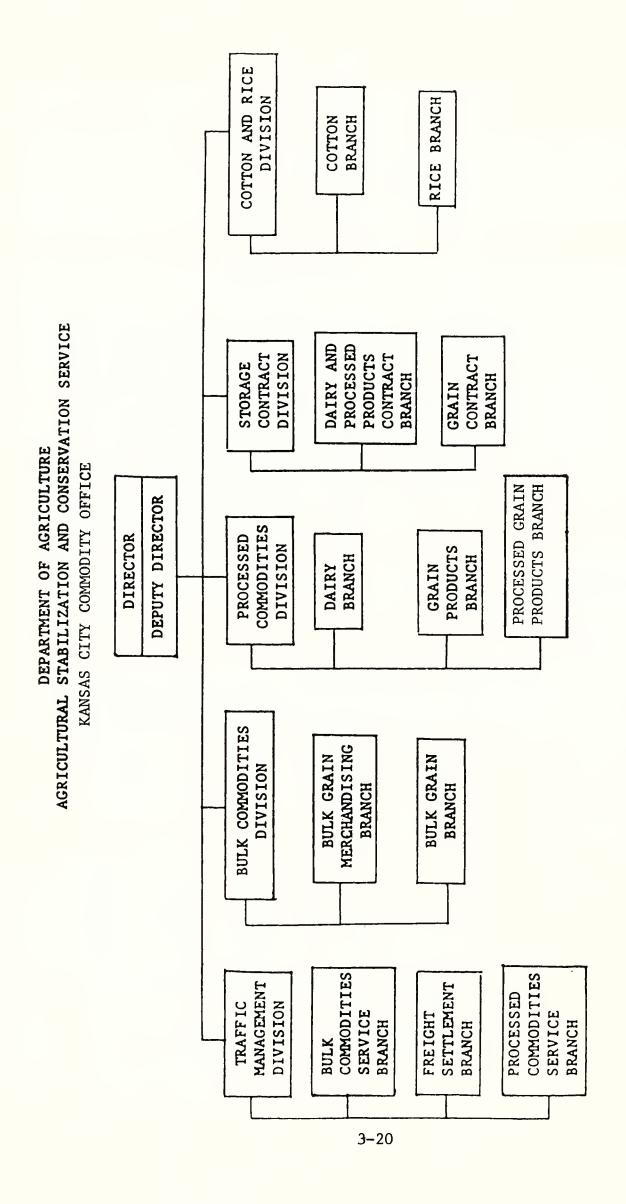
AMS contracts to purchase surplus and other commodities such as <u>meat</u>, poultry, fruits, and vegetables.

# KANSAS CITY COMMODITY OFFICE

This office in Kansas City, Missouri, has specific responsibilities for the acquisition, handling, storage, and disposal of commodities and products held by CCC.

- \* The GFQAP interfaces with ASCS when a food product description is
- \* used to procure any of the food commodities described above.





# FEDERAL GRAIN INSPECTION SERVICE

The Federal Grain Inspection Service (FGIS) was established in the Department of Agriculture on November 20, 1976. The primary task of the agency is to carry out the provisions of the U.S. Grain Standards Act, including changes made by Congress in 1976, 1977, 1980, and 1981 to ensure integrity in the inspection, weighing, and handling of American grain.

When FGIS was established, the responsibility of rice and commodity inspections and standards under the Agricultural Marketing Act of 1946 was also given to FGIS. Under this Act, FGIS performs inspections for rice, pulses, hay, straw, hops, and <u>processed grain products</u> upon request. These inspections are performed by FGIS employees, State cooperators, or contract licensees.

Official U.S. standards exist for corn, rye, oats, barley, flaxseed, grain, sorghum, soybeans, triticale, and mixed grains under the U.S. Grain Standards Act and rice, beans, peas, lentils, and hay under the Agricultural Marketing Act of 1946. Establishing standards and revising them, when needed, is the responsibility of standardization officials in Grandview, Missouri.

\*

- \* FGIS functions as the inspection activity for processed grain products
- \* and above mentioned products. The GFQAP interfaces with FGIS in
- \* assuring the quality of foods procured by Federal agencies.

EQUIPNENT MANAGEMENT BRANCH INSPECTION WEIGHING SECTION PROGEDURES DEVELOPMENT BRANCH INSPECTION SECTION WEIGHING SECTION FIELD MANAGEMENT DIVISION FIELD OFFICES SUBOFFICES BOARD OF APPEALS AND REVIEW STAFF (KANSAS CITY) QUALITY
CONTROL AND
TESTING
BRANCH
(BELISVILLE) ADMINISTRATOR RESOURCES MANAGEMENT DIVISION PROGRAM ANALYSIS STAFF STANDARDIZATION DIVISION (KANSAS CITY) MARKETING STANDARDS BRANCH RESEARCH AND DEVELOPMENT STAFF AUDIT/ INVESTIGATIONS STAFF COMPLIANCE DIVISION RECULATORY BRANCH

DEPARTMENT OF AGRICULTURE FEDERAL GRAIN AND INSPECTION SERVICE

# FOOD AND NUTRITION SERVICE

FNS was established on August 8, 1969, by the Secretary of Agriculture, under authority of 5 U.S.C. 301 and Reorganization Plan 2 of 1953. FNS is the agency of the Department that administers the programs to make food assistance available to people who need it. These programs are operated in cooperation with States and with local governments.

FNS administers several programs designed to improve the nutrition of children, particularly those who come from low-income families. Principal of these is the National School Lunch Program which provides financial assistance to public and nonprofit private schools, of high school grade and under, in operating nonprofit school lunch programs. These funds are provided to the schools with special emphasis on extending the Program to make meals available to all children, and to serve meals free or at reduced prices to children of needy families.

The School Breakfast Program provides cash assistance to State educational agencies to help schools in operating nonprofit breakfast programs meeting established nutritional standards. It is especially important in improving the diets of needy children who may receive breakfast free or at reduced prices.

The Summer Food Service Program for Children helps to get nutritious meals to needy preschool and school-aged children in recreation centers, summer camps, or during vacations in areas operating under a continuous school calendar. Through grants-in-aid and other means, States can initiate, maintain, and expand nonprofit food service programs for children in service institutions. Any nonresidential public or private nonprofit institution or residential public or private nonprofit summer camp is eligible if it develops a summer food service program for children from low-income areas. All meals are served free.

The Child Care Food Program is a companion activity that helps to get nutritious meals to preschool and school-aged children in child care facilities. Through grants-in-aid, States can initiate, maintain, or expand nonprofit food service programs for children in institutions providing child care. Any licensed public or private nonprofit institution providing non-residential day care services may be eligible. Such institutions include day care centers, settlement houses, recreation centers, family day care programs, Head Start centers, and institutions providing day care services for handicapped children.

The Special Milk Program for Children is designed to help child nutrition by paying a share of the cost of increased servings of fluid milk made to children.

The Special Supplemental Food Program for Women, Infants, and Children—the WIC Program—provides specified nutritious food supplements to pregnant and nursing women up to 6 months postpartum, and to children up to 5 years of age. Participants are determined by competent professionals (physicians, nutritionists, nurses, and other health officials) to be health risks because of inadequate nutrition and low income. Cash grants are made available to participating State health departments or comparable State agencies, or recognized Indian tribes, bands, or groups. The State agencies distribute funds to the local agencies, and the funds are used to provide foods for WIC recipients and to pay specified administrative and clinical costs.

The Commodity Supplemental Food Program donates foods to local health centers or other local storage and distribution places near the health centers. Orders for extra foods are filled at these locations when doctors find that new mothers, mothers-to-be, babies, and young children need extra food in their diets and authorize food orders for them.

The Kansas City Commodity Office, a component of ASCS, arranges for and monitors the transportation of food across the nation and maintains a communication network with the vendors and the States concerning the delivery and shipment of donated foods.

#### FOOD DISTRIBUTION DIVISION

Foods purchased by the Department are made available principally to children in school lunch and breakfast programs, in summer camps and child care centers; to eligible women, infants, and children through local health centers; and to the nutrition program for the elderly. Overall authority to administer the FDP lies with the Food Distribution Division of FNS. Through the seven FNS Regional Offices (FNSRO's), FNS provides commodities to the State distributing agencies and through them to all eligible recipient agencies and outlets in the United States, including eligible schools and institutions. The FNSRO's monitor all aspects of the FDP including regulatory compliance, food ordering, allocation, shipping, distribution, and entitlement for State agencies.

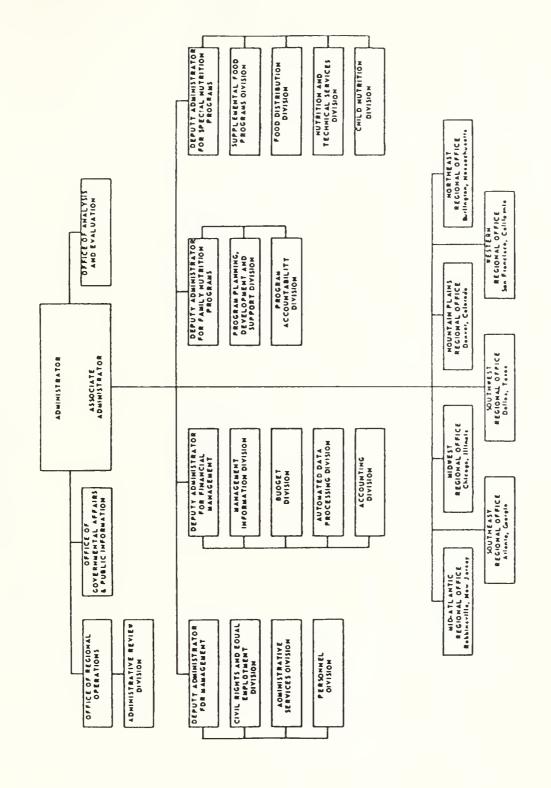
# NUTRITION AND TECHNICAL SERVICES DIVISION

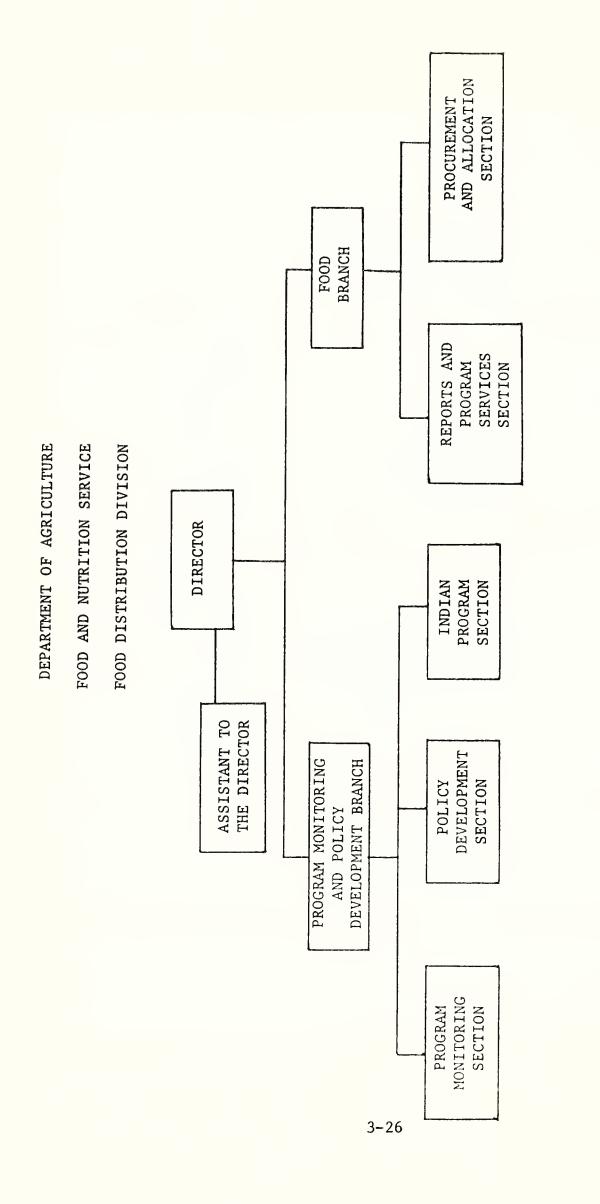
The Nutrition Technical Services Division provides technical assistance to meet nutritional requirements for FNS programs, provides assistance in the further processing of food items, and provides nutritional education.

- \* FNS administers the Federal Food Assistance Programs and delivers the \*
- \* food to the user. The GFQAP interfaces with FNS in assuring that

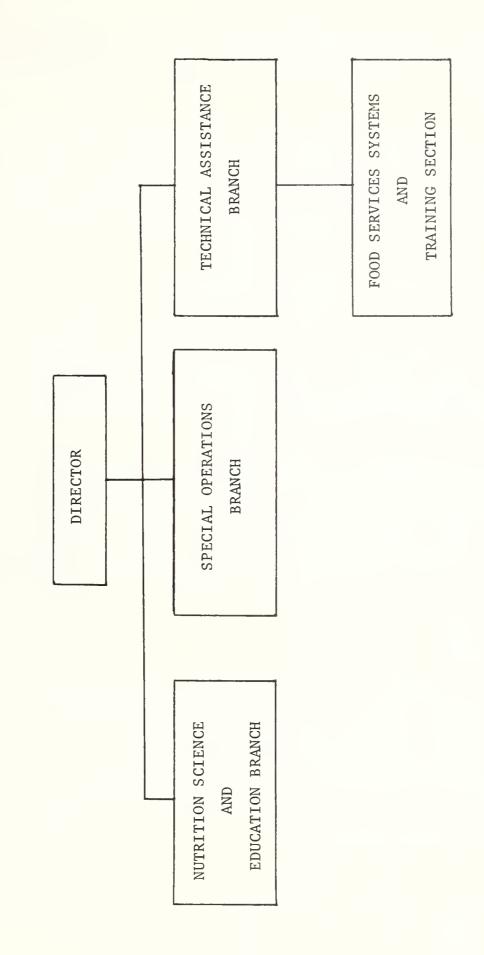
DEPARTMENT OF AGRICULTURE

FOOD AND NUTRITION SERVICE





DEPARTMENT OF AGRICULTURE
FOOD AND NUTRITION SERVICE
NUTRITION AND TECHNICAL SERVICES DIVISION



#### FOOD SAFETY AND INSPECTION SERVICE

The Food Safety and Inspection Service (FSIS) was established by the Secretary of Agriculture on June 17, 1981. It was created to provide assurance to the consumer that foods under its jurisdiction are safe, wholesome, and nutritious, and that they are informatively and honestly labeled.

Federal inspection is provided for all <u>meat</u>, <u>poultry</u>, <u>and related products</u> processed by plants shipping in interstate and foreign commerce as mandated by law. The work includes inspection of poultry and animals at the time of slaughter and of processed products during various stages of production and handling to assure wholesomeness of products and truthfulness in labeling. Plant facilities and equipment are checked for adherence to Federal sanitation standards.

# MEAT AND POULTRY INSPECTION OPERATIONS

The Meat and Poultry Inspection Operations (MPIO) carries out the requirements of the Federal Meat Inspection Act and Poultry Products Inspection Act to (1) inspect the slaughter of certain domestic livestock and poultry and the processing of meat and poultry products, and (2) assure that meat and poultry products distributed to consumers are safe, wholesome, of good quality, not adulterated, and honestly and informatively labeled.

The MPIO Program is responsible for applying uniform standards for sanitation, inspection procedures, and product labeling at all establishments under Federal inspection. It is also responsible for assessing the effectiveness of State inspection programs to assure that States apply standards to meat and poultry under their jurisdiction that are at least equal to those under the Federal Meat Inspection Act and the Poultry Products Inspection Act. Further, the Program is responsible for reviewing foreign inspection systems and plants that export meat and poultry to the United States.

#### SCIENCE

The function of Science is to provide scientific guidance and support for FSIS programs; develop and operate a Food-Borne Hazard Reporting System; identify, recommend, and coordinate the establishment and conduct of appropriate research projects; operate the FSIS Regulatory Field Service Laboratories; maintain liaison with national and international laboratories; conduct a program, intramurally or through contract(s), of scientific data collection and review; coordinate the establishment of agency nutritional policies; and approve the use of food additives in meat and poultry products.

EXPORT COORDINATION INTERNATIONAL FOREIGN SOFFICES REDIONAL REGIONAL MEAT AND POULTRY INSPECTION OPERATIONS COMPLIANCE AND STAFF OPERATIONS AND PROGRAM PROCESSED PRO-DUCTS INSPECTION DIVISION TECHNOLOGY ALSESSMENT DIVISION PRODRAM TRAININD OIVISION MEAT AND POULTRY INSPECTION TECHNICAL SERVICES STANDARDS AND
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OIVISION INOUSTRIAL ENDI-NEERING & DATA MANADEMENT OIV. OFFICE OF THE ADMINISTRATOR MATMEMATICS AND STATISTICS OIVISION FIELO SERVICE LABORATORIES DIVISION MICROBIOLOGY EDUAL EMPLOYMENT OPPORTUNITY STAFF FOOD INGREDIENT ASSESSMENT OIVISION SCIENCE EVALUATION AND PATHOLOGY AND EPIDEMIOLOGY DIVISION CHEMISTRY INFORMATION AND LEDISLATIVE AFFAIRS STAFF BUDGET PLANNING AND EVALUATION DIVISION ADMINISTRATIVE SERVICES DIVISION ADMINISTRATIVE MANAGEMENT MANAGEMENT RELATIONS PERSONNEL DIVISION FINANCE 3-29

DEPARTMENT OF AGRICULTURE FOOD SAFETY AND INSPECTION SERVICE

# DEPARTMENT OF COMMERCE

The Department of Commerce was established on March 4, 1913. It encourages, serves, and promotes the Nation's economic development and technological advancement.

# NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

The National Oceanic and Atmospheric Administration (NOAA) conducts an integrated program of management, research, and services related to the protection and rational use of living marine resources, and protects marine mammals. NOAA also administers and directs the National Sea Grant program by providing grants to institutions for marine research, education, and advisory services; develops a system of data buoys for automatically obtaining and disseminating marine environmental data; and promotes the development of technology to meet future needs of the marine community.

# NATIONAL MARINE FISHERIES SERVICE

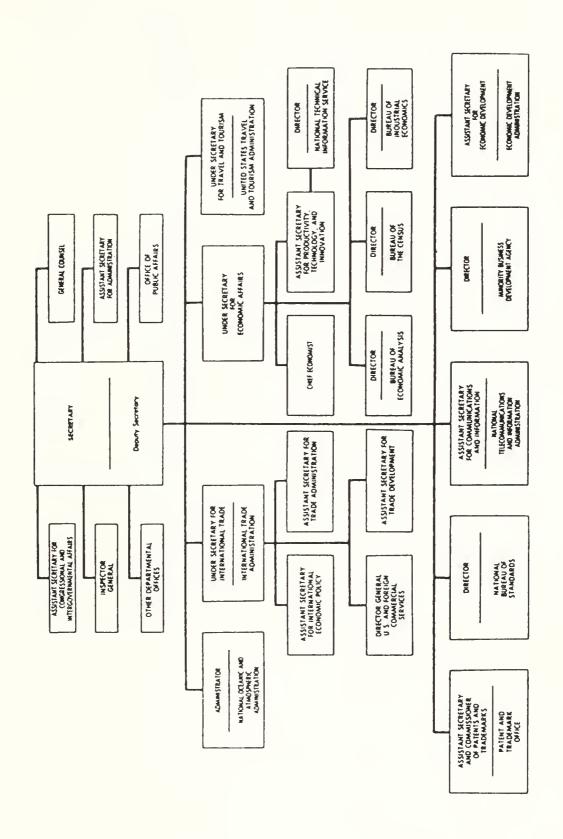
To help the fishery industry maintain the quality of its products, the National Marine Fisheries Service (NMFS) provides inspection programs to meet various needs. The Service is a part of the NOAA, an agency of the U.S. Department of Commerce. It offers official and impartial inspection and research services for all processed fishery products—fresh, frozen, canned, and cured.

Federal inspectors check the plants, procedures, and products of firms which use and pay for these services. The inspectors issue a certificate stating the quality, quantity, and condition of the product.

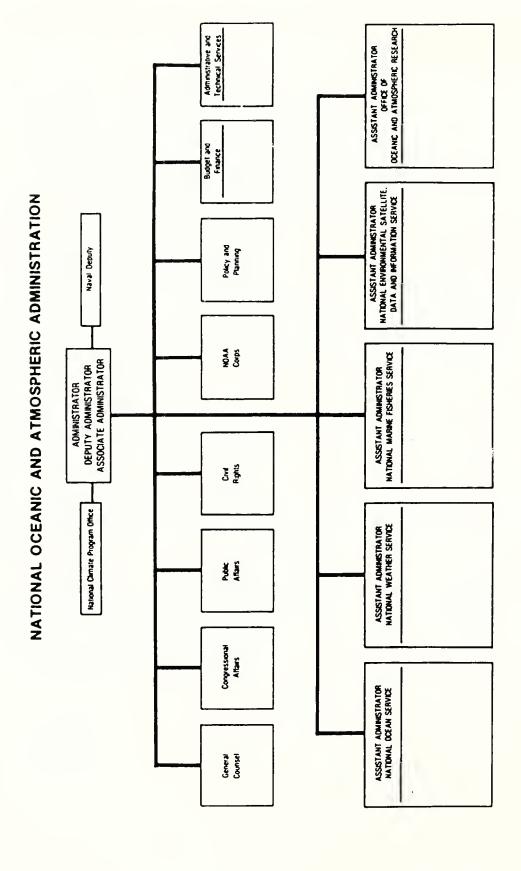
Fishery product inspection is designed to increase consumer confidence in products which bear inspection marks and grade shields. Inspection offers many commercial, technical, and marketing advantages to the participating industry.

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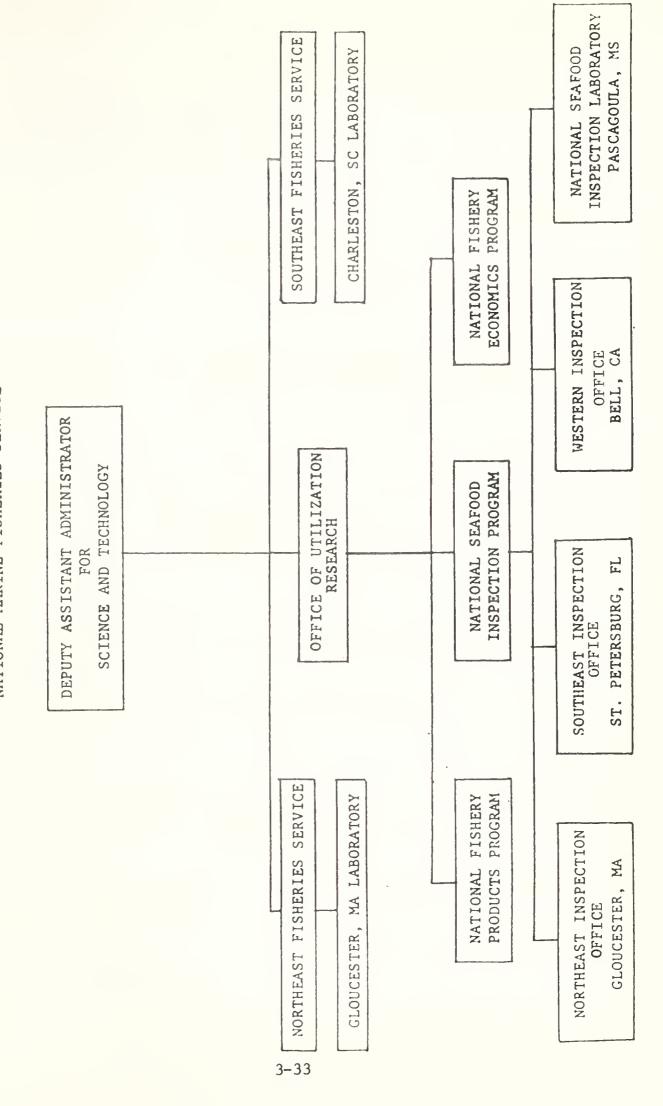
- \* The GFQAP interfaces with NMFS when they grade or inspect food items
- \* or have responsibility to prepare food documents or carry out applied \*
- \* food research.



DEPARTMENT OF COMMERCE



DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION
NATIONAL MARINE FISHERIES SERVICE



#### DEPARTMENT OF DEFENSE

The Department of Defense (DOD) is the successor agency to the National Military Establishment created by the National Security Act of 1947. It is responsible to provide the military forces needed to deter war and protect the security of our country. The master elements of these forces are the Air Force, Army, Navy, and Marine Corps consisting of about two million men and women on active duty. In addition, there are about one million civilian employees.

# DEFENSE LOGISTICS AGENCY

Established pursuant to authority vested in the Secretary of Defense, the Defense Logistics Agency (DLA) is an agency of DOD under the direction, authority, and control of the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) and subject to DOD policies, directives, and instructions.

The mission of DLA is to provide effective and economical support to the military services, other DOD components, Federal civil agencies, foreign governments, and others as authorized, for assigned material commodities and items of supply, logistics services directly associated with the supply management function, contract administration services, and other support services as directed by the Secretary of Defense.

#### DEFENSE PERSONNEL SUPPORT CENTER

Within DLA, the Defense Personnel Support Center (DPSC) is a supply center responsible for material management of assigned commodities and items of supply relating to <u>food</u>, clothing, textiles, medical, chemical, petroleum, industrial, construction, electronics, and general items of supply.

# OFFICE OF THE COMMANDER, SUBSISTENCE FIELD ACTIVITIES AND DIRECTOR, SUBSISTENCE

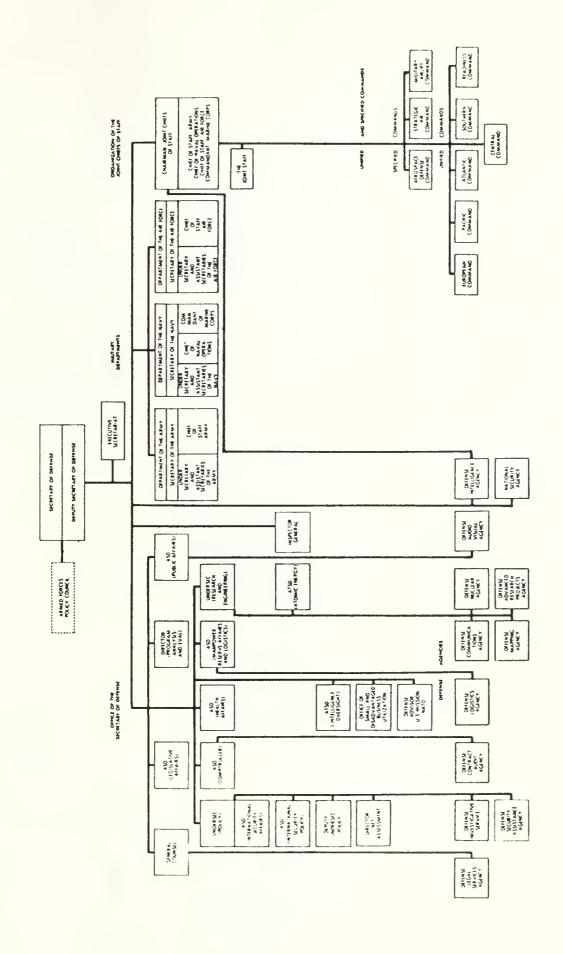
The Office of Commander, Subsistence Field Activities and Director, Subsistence is responsible for the acquisition and logistics management of the food required to support America's Armed Forces, their dependents, and numerous others served by various Federal programs.

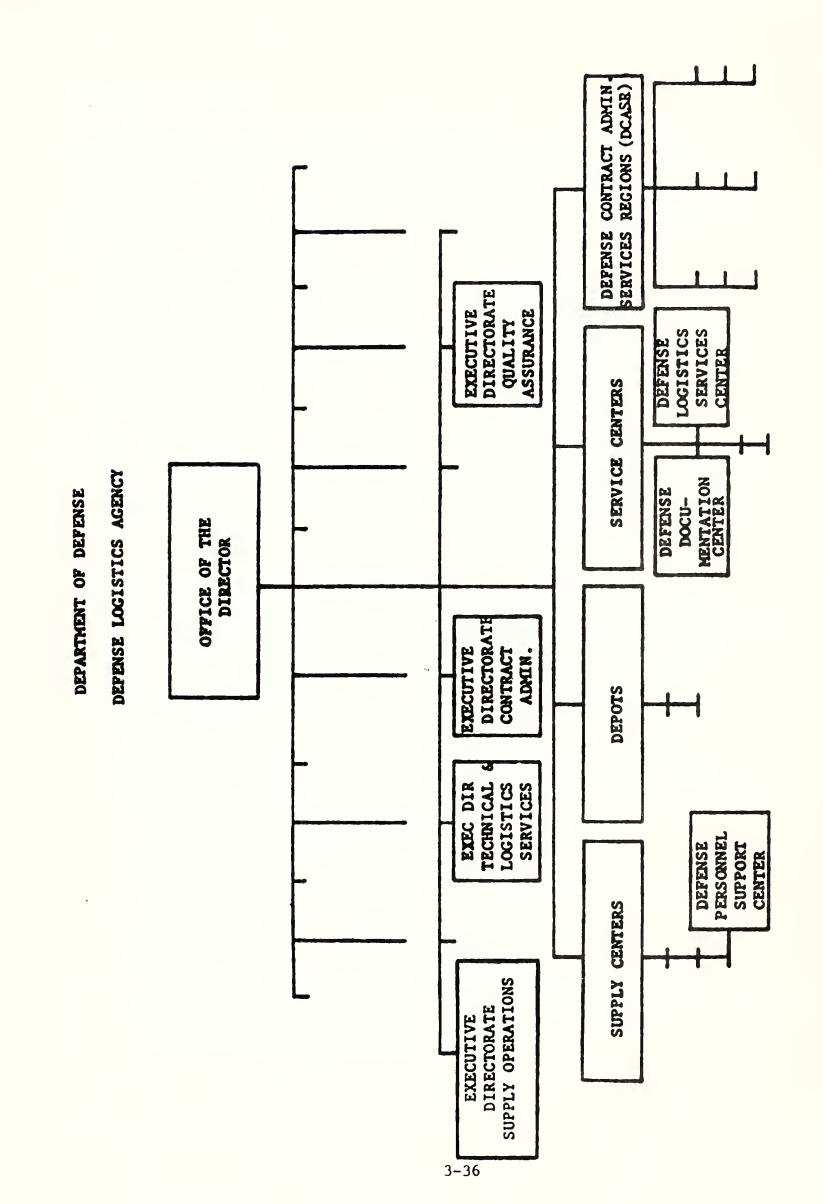
#### CONTRACTING AND PRODUCTION DIVISION

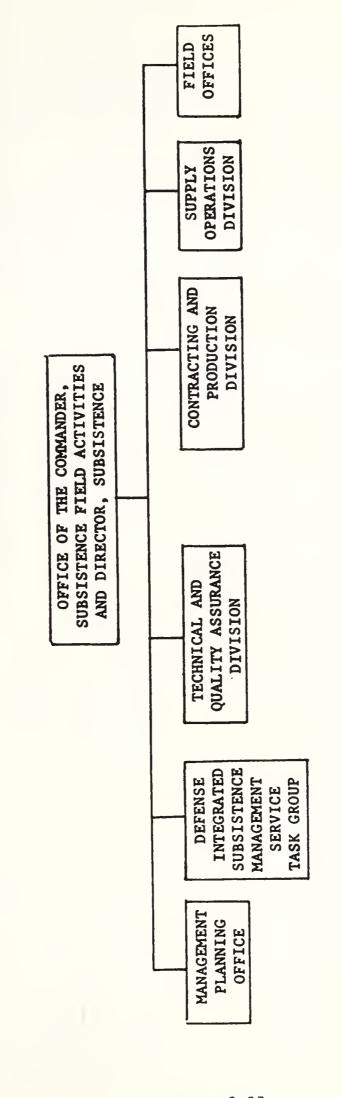
This division is responsible to procure perishable and nonperishable food items for military use in troop issue and resale.

#### TECHNICAL AND QUALITY ASSURANCE DIVISION

This division consists of the Quality Assurance; Technical Services; and Cataloging, Standardization and Technical Data Branches. It is the responsibility of these branches to assure the quality of food purchased and to provide technical assistance.





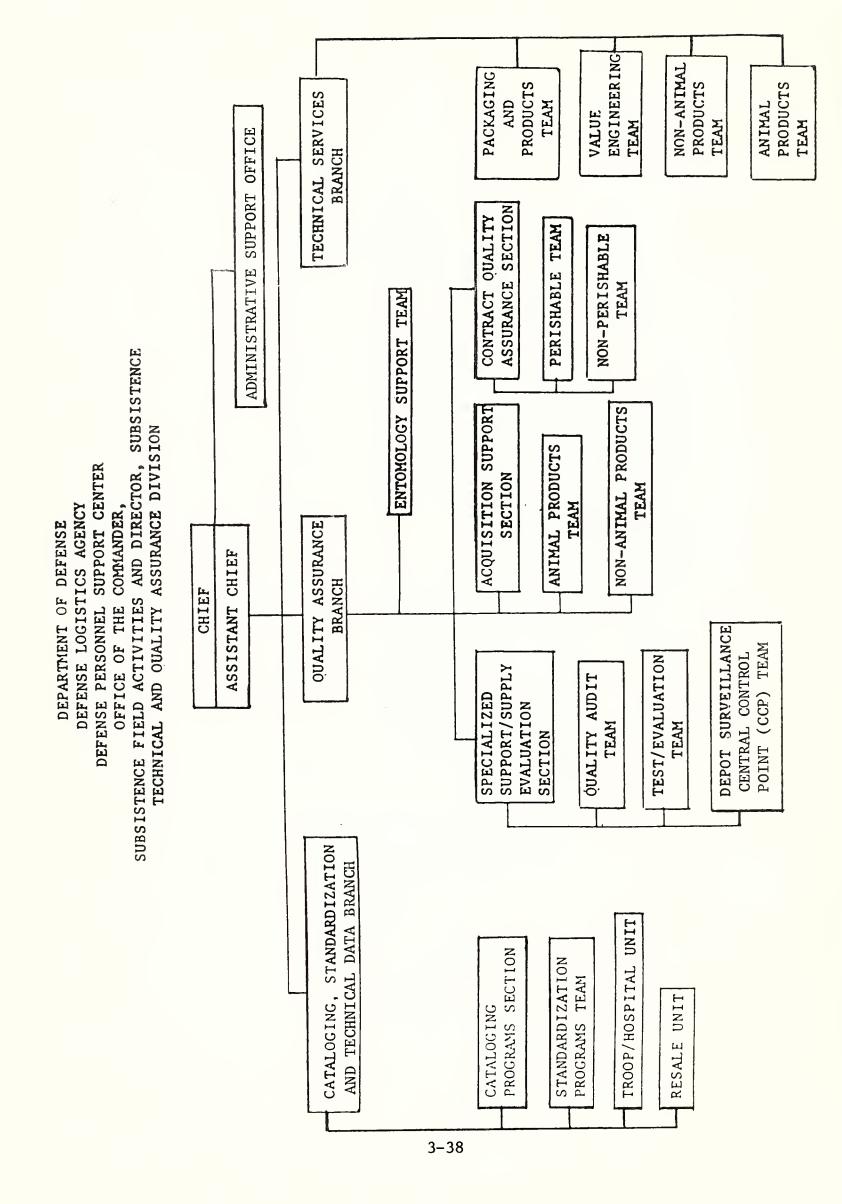


DEFENSE PERSONNEL SUPPORT CENTER

DEFENSE LOGISTICS AGENCY

DEPARTMENT OF DEFENSE

DIRECTORATE OF SUBSISTENCE



#### DEPARTMENT OF THE AIR FORCE

The Department of the Air Force is responsible to provide an Air Force that is capable, in conjunction with the other Armed Forces, of preserving the peace and security of the United States.

#### AIR FORCE ENGINEERING AND SERVICES CENTER

The Air Force Engineering and Services Center provides specialized engineering and services, technical assistance, and operating support to Air Force bases and organizations. This includes <u>food</u>, laundry, dry cleaning, and linen exchange services; regional civil engineering; and the highly specialized, interdisciplinary civil engineering functions.

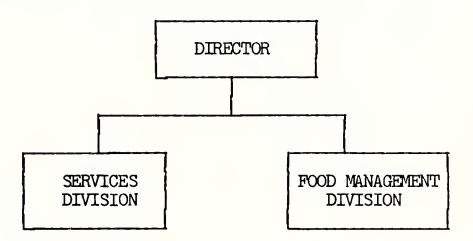
#### DIRECTORATE OF HOUSING AND SERVICES

The Directorate of Housing and Services provides research, development, and support to Air Force bases and organizations. This includes <u>food</u>, laundry, dry cleaning, and linen exchange services.

# DEPARIMENT OF THE AIR FORCE

### DIRECTORATE OF HOUSING AND SERVICES

AIR FORCE ENGINEERING AND SERVICES CENTER



#### DEPARTMENT OF THE ARMY

#### U.S. ARMY HEALTH SERVICES COMMAND

The Commanding General, U.S. Army Health Services Command, performs health services for the Army within the United States and, as directed, for other governmental agencies and activities. He is further responsible for the development of medical doctrine, concepts, organizations, material requirements, and systems in support of the Army.

#### U.S. ARMY MATERIEL DEVELOPMENT AND READINESS COMMAND

The Commanding General, U.S. Army Materiel Development and Readiness Command, develops and provides materiel and related services to the Army, to Army elements of unified commands and specified commands, and to other United States and foreign agencies as directed. His principal functions include research; development; product, production, and maintenance engineering; testing and evaluation of materiel; production and procurement of materiel; inventory management; and storage and distribution, maintenance, transportation, and disposal of materiel.

#### U.S. ARMY NATICK RESEARCH AND DEVELOPMENT CENTER

The U.S. Army Natick Research and Development Center (NRDC) is concerned with problems that occur in the course of sustaining and protecting military personnel engaged in combat activities. One program objective that guides the Management and the Technical Staffs is to develop <u>foods</u>, food services, and feeding systems that interface with military tactics and logistics.

#### DIRECTORATE FOR ENGINEERING PROGRAMS MANAGEMENT

The management responsibilities of the Directorate for Engineering Programs Management (DEPM) include the engineering program areas of standardization, quality assurance, testing, value engineering, product improvement, production base support, integrated logistics support, and requirement definition. The DEPM plans, directs, coordinates, and executes NRDC responsibility in these areas.

#### DOCUMENT PREPARATION DIVISION

The Document Preparation Division is responsible for matters pertaining to preparation, coordination, resolution of comments, approval of military specifications, handbooks, engineering practices studies, and Qualified Products Lists.

#### FOOD ENGINEERING LABORATORY

The Food Engineering Laboratory is responsible for scientific and engineering efforts to provide feeding systems, including rations, ration components, packaging, and food service equipment.

#### FOOD TECHNOLOGY DIVISION

The Food Technology Division is responsible for planning, organizing, coordinating, and conducting research, development, production engineering, and standardization of rations, foods, and subsistence packaging systems for the Armed Forces. It is responsible for technical adequacy of specifications, standards, and purchase descriptions for food and food packaging.

#### U.S. ARMY TROOP SUPPORT AGENCY

The mission of the U.S. Army Troop Support Agency entails staff management of the Army food program which encompasses 1,100 active and 4,000 reserve component dining facilities, 107 troop issue subsistence activities, 35 baking plants, about 48,000 food service personnel, and over \$300,000,000 per year in raw food expenditures.

#### DEPARTMENT OF THE NAVY

The primary mission of the Navy is to protect the United States, as directed by the President or the Secretary of Defense, by the effective prosecution of war at sea including, with its Marine Corps component, the seizure or defense of advanced naval bases; to support, as required, the forces of all military departments of the United States; and to maintain freedom of the seas.

#### NAVY FOOD SERVICE SYSTEMS OFFICE

The mission of the Navy Food Service Systems Office is to administer Navy food service programs which include:

- Technical direction and financial control of Navy enlisted dining facilities.
- 2. Administration and technical guidance for Navy enlisted dining facilities worldwide.

#### U.S. MARINE CORPS

The primary mission assigned to the Marine Corps is to provide Fleet Marine Forces of combined arms, together with supporting air components for service with the Fleet, for deployment in the seizure or defense of advanced naval bases and for the conduct of such land operations as may be essential to the prosecution of a naval campaign.

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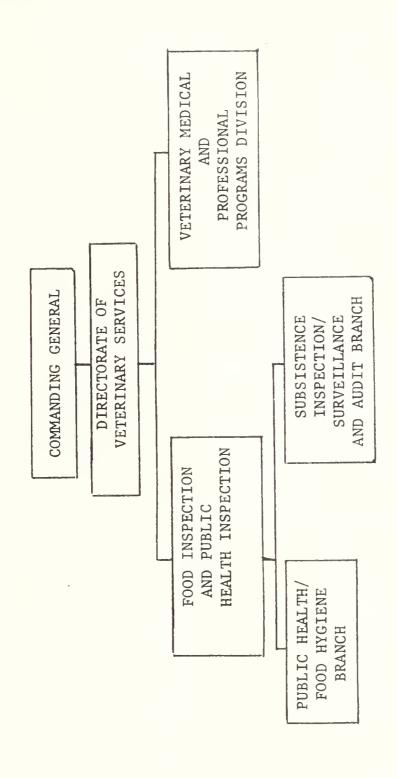
- \* Within DOD, the Armed Services, consisting of the Army, Navy,
- \* Marine Corps, and Air Force, serve as user agencies of food. The
- \* GFQAP interfaces with DOD when they use or procure food items or have \*
- \* responsibility to prepare food documents or carry out applied food

\* research. \*

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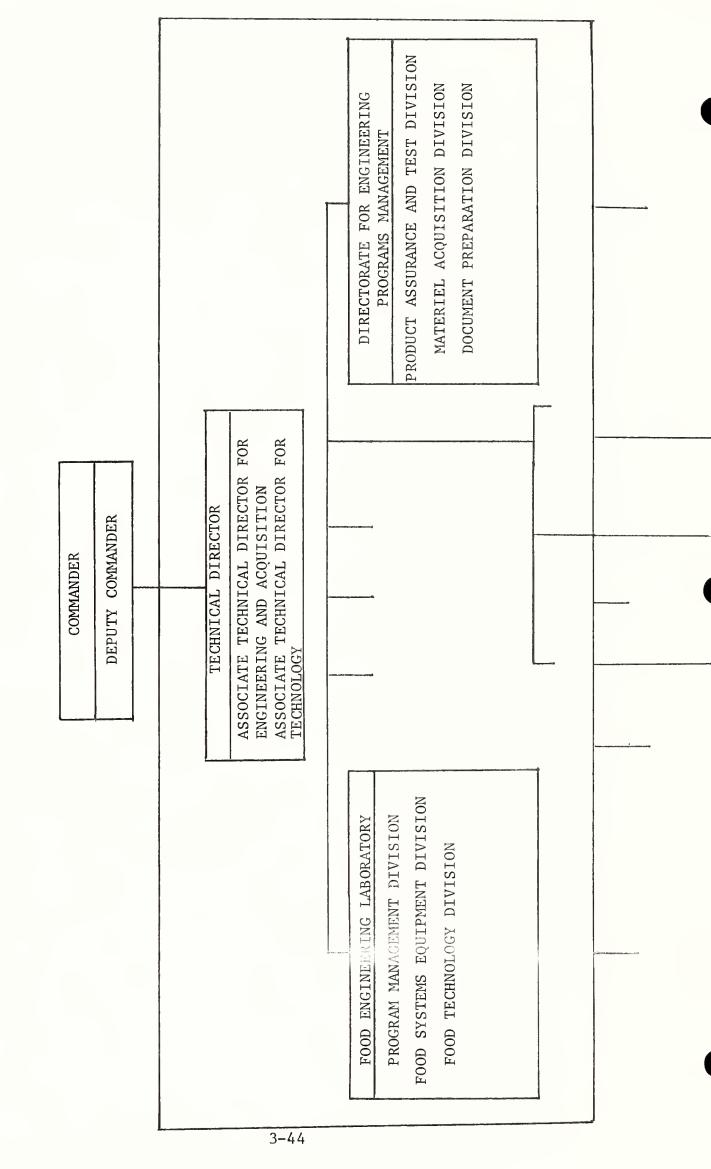
DEPARTMENT OF DEFENSE

DEPARTMENT OF THE ARMY
UNITED STATES ARMY HEALTH SERVICES COMMAND



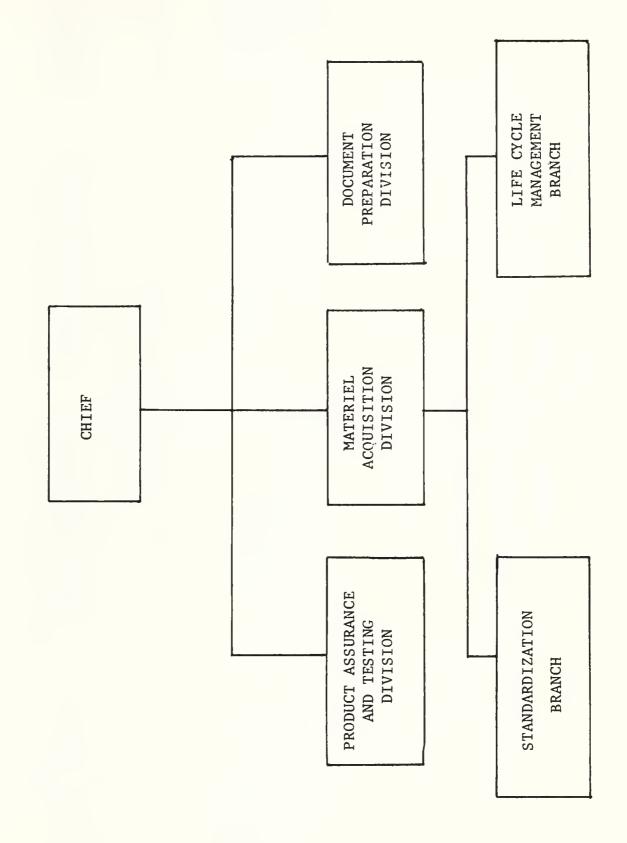
DEPARTMENT OF THE ARMY DEPARTMENT OF DEFENSE

U.S. ARMY MATERIEL DEVELOPMENT AND READINESS COMMAND U.S. ARMY NATICK RESEARCH AND DEVELOPMENT CENTER



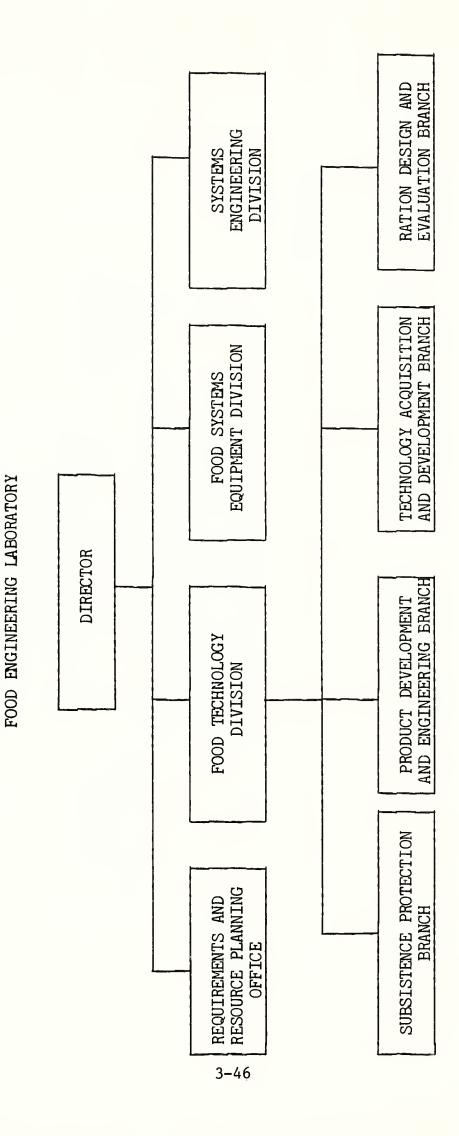
DEPARTMENT OF DEFENSE DEPARTMENT OF THE ARMY

U.S. ARMY NATICK RESEARCH AND DEVELOPMENT CENTER DIRECTORATE FOR ENGINEERING PROGRAMS MANAGEMENT

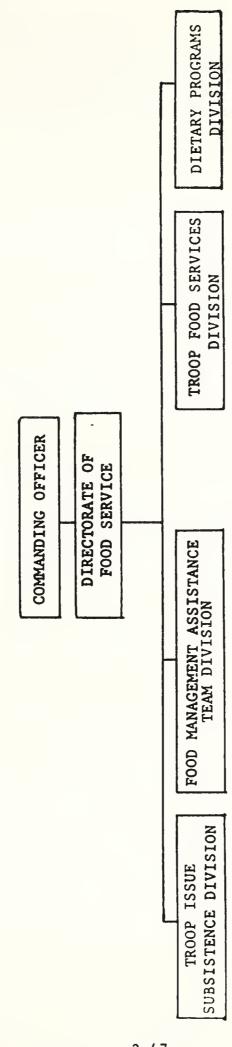


DEPARTMENT OF DEFENSE DEPARTMENT OF THE ARMY

U.S. ARMY NATICK RESEARCH AND DEVELOPMENT CENTER



DEPARTMENT OF DEFENSE
HEADQUARTERS, DEPARTMENT OF THE ARMY CHIEFS AND EXECUTIVES
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR LOGISTICS
UNITED STATES ARMY TROOP SUPPORT AGENCY



DEPARTMENT OF DEFENSE DEPARTMENT OF THE NAVY

FINANCIAL DIVISION STAFF VETERINARIAN BULGET & ANALYSIS BRANCH AUDIT BRANCH NAVY RESALE AND SERVICES SUPPORT OFFICE NAVY FOOD SERVICE SYSTEMS OFFICE COMMANDING OFFICER EXFCUTIVE OFFICER FOOD SERVICE DIVISION DIETARY & COMMODITY FACILITIES BRANCH BRANCH ADMINISTRATIVE AIMINISTATIVE PLANNING AND PROCEDURES TRAINING BRANCH BRANCH DIVISTON BRANCH

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Department of Health and Human Services (DHHS) was established on October 17, 1980. It is the Cabinet-level department of the Federal executive branch most concerned with people and most involved with the Nation's human concerns.

#### PUBLIC HEALTH SERVICE

The Public Health Service has its origin in an act of July 16, 1798 (ch. 77, 1 Stat. 605), authorizing marine hospitals for the care of American merchant seamen. Subsequent legislation has vastly broadened the scope of its activities. These activities include health services for the American Indians and Alaska Natives and the Food and Drug Administration (FDA).

#### ALCOHOL, DRUG ABUSE, AND MENTAL HEALTH ADMINISTRATION

The mission of the Alcohol, Drug Abuse, and Mental Health Administration is to provide leadership in the Federal effort to reduce, and eliminate where possible, health problems caused to the people of the United States by the abuse of alcohol and drugs, and to improve the mental health of the United States generally.

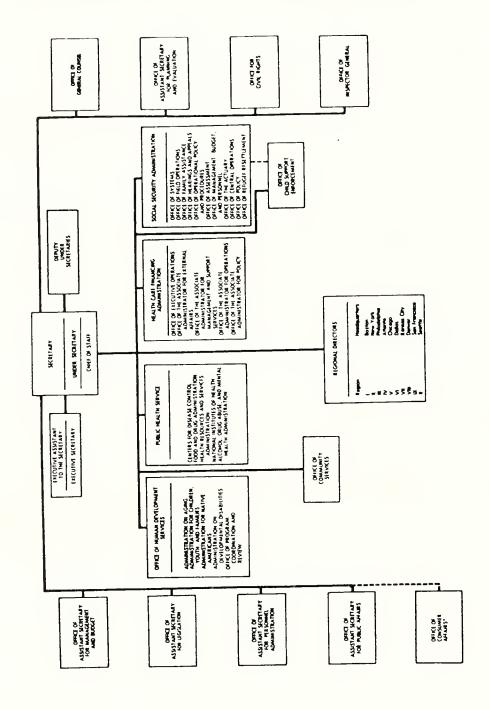
#### FOOD AND DRUG ADMINISTRATION

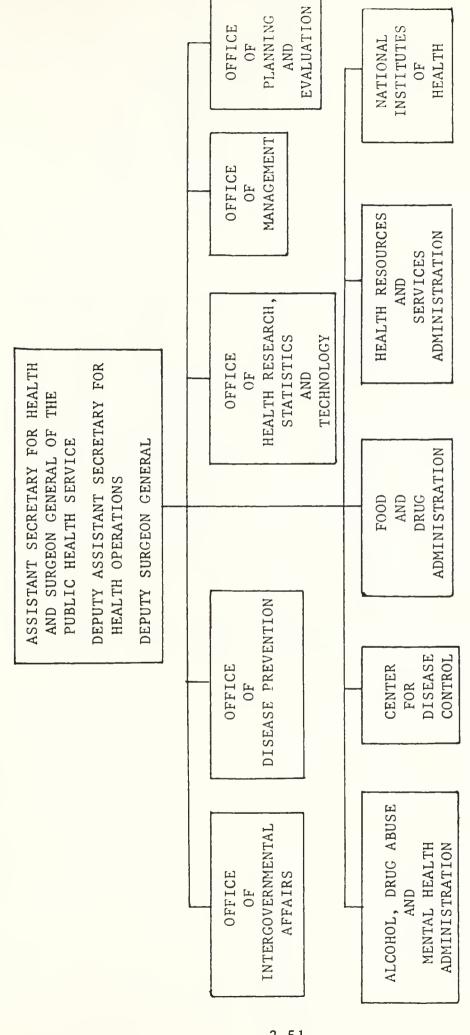
The name "Food and Drug Administration" was first provided by the Agriculture Appropriation Act of 1931, approved May 27, 1930 (46 Stat. 392), although similar law enforcement functions had been in existence under different organizational titles since January 1, 1907, when the Food and Drug Act of 1906 (34 Stat. 768; 21 U.S.C. 1-15) became effective.

The FDA's activities are directed toward protecting the health of the Nation against impure and unsafe <u>foods</u>, drugs and cosmetics, and other potential hazards.

#### CENTER FOR FOOD SAFETY AND APPLIED NUTRITION

The Center for Food Safety and Applied Nutrition conducts research and develops standards on the composition, quality, nutrition, and safety of foods, food additives, colors, and cosmetics; conducts research designed to improve the detection, prevention, and control of contamination that may be responsible for illness or injury conveyed by foods, colors, and cosmetics; coordinates and evaluates FDA's surveillance and compliance programs relating to foods, color, and cosmetics; reviews industry petitions and develops regulations for food standards to permit the safe use of color additives and food additives; collects and interprets data on nutrition, food additives, and environmental factors affecting the total chemical result posed by food additives; and maintains a nutritional data bank.





DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
ALCOHOL, DRUG ABUSE AND MENTAL HEALTH ADMINISTRATION

NATIONAL INSTITUTE OF MENTAL HEALTH

ST. ELIZABETHS
-HOSPITAL

DIVISION OF FACILITIES
AND
MATERIAL MANAGEMENT

DIETARY BRANCH

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
FOOD AND DRUG ADMINISTRATION
CENTER FOR FOOD SAFETY AND APPLIED NUTRITION

INFORMATION RESOURCES **ADMINISTRATIVE** MANAGEMENT OPERATIONS OPERATIONS PROGRAM Division of Division of Division of CONSUMER STUDIES FOOD TECHNOLOGY MICROBIOLOGY NUTRITION NUTRITION AND FOOD SCIENCES Division of Division of Division of Division of Office of MANAGEMENT CHEMISTRY AND Office of TECHNOLOGY TECHNOLOGY TECHNOLOGY COSMETICS CHEMICAL PHYSICS COLOR CENTER DIRECTOR PHYSICAL SCIENCES Office of the Division of Division of Division of Division of Office of MATHEMATICS TOXICOLOGY PATHOLOGY TOXICOLOGICAL SCIENCES Division of Division of Division of Office of FOOD AND COLOR REGULATORY COOPERATIVE PROGRAMS GUIDANCE ADDITIVES COMPLIANCE Division of Division of Division of Office of 3-53

#### HEALTH RESOURCES AND SERVICES ADMINISTRATION

The mission of the Health Resources and Services Administration is to provide professional leadership in the delivery of health services.

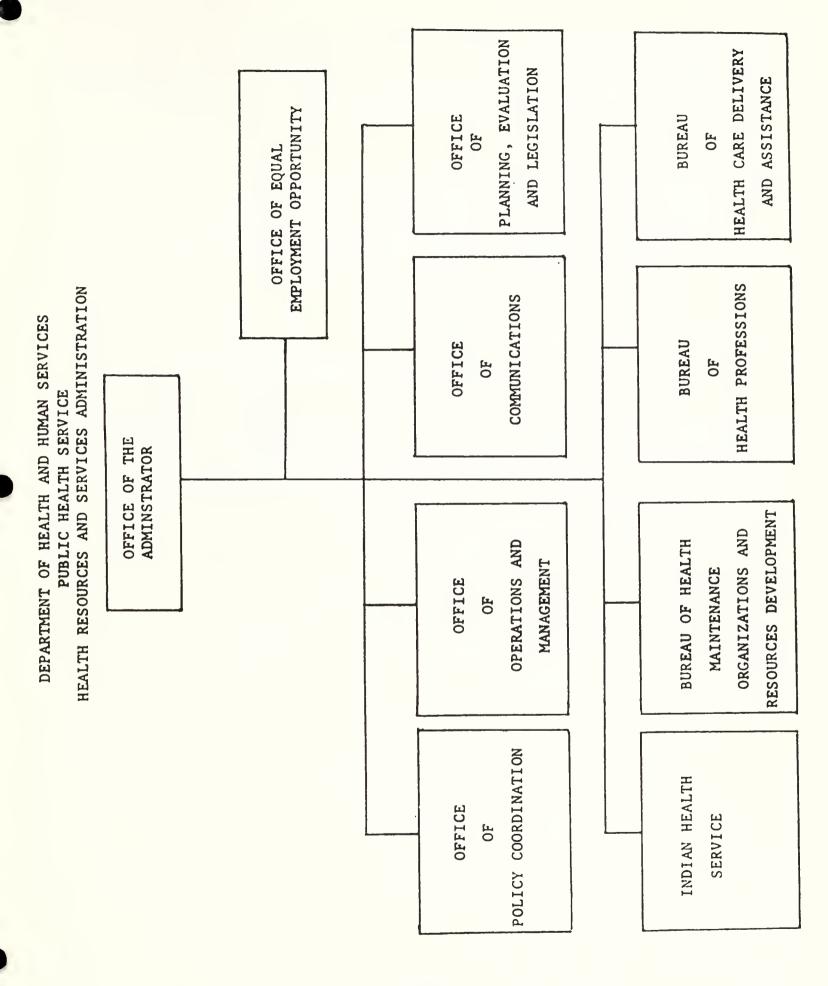
#### INDIAN HEALTH SERVICE

The Indian Health Service operates a program of comprehensive health services for eligible American Indians and Alaska Natives; provides hospital and medical care services and preventive and rehabilitative health services; develops innovative health services delivery systems; conducts tuberculosis and other communicable disease control activities; promotes self-determination of Indian people through community development and participation in program operation and administration; encourages and assists in the development of water supply and waste disposal systems; and provides training for health personnel.

#### NATIONAL INSTITUTES OF HEALTH

The mission of the National Institutes of Health (NIH) is to improve the health of the American people. To carry out this mission, NIH conducts and supports biomedical research into the causes, prevention, and cure of diseases; supports research training and the development of research resources; and makes use of modern methods to communicate biomedical information.

- \* DHHS includes the Food and Drug Administration, a regulatory
- \* activity; the Alcohol, Drug Abuse and Mental Health Administration;
- \* Health Resources and Services Administration; and the National
- \* Institutes of Health, user activities for food items. The GFQAP
- \* interfaces with these activities whenever a food product description
- \* is used to procure a food item or references a Federal food and drug
- \* regulation.



DEPARTMENT OF HEALTH AND HUMAN SERVICES

PUBLIC HEALTH SERVICE

NATIONAL INSTITUTES OF HEALTH

OFFICE
OF THE
DIRECTOR

OFFICE
SERVICES
SERVICES
MANAGEMENT

GENERAL
SERVICES
MANAGEMENT

ASSURANCE
BRANCH

BRANCH

#### DEPARTMENT OF JUSTICE

The Department of Justice (DOJ) was established by the act of June 22, 1870. As the largest law firm in the Nation, DOJ serves as counsel for its citizens. The Department also plays a significant role in protecting citizens through its efforts for the effective law enforcement, crime prevention, crime detection, and prosecution and rehabilitation of offenders.

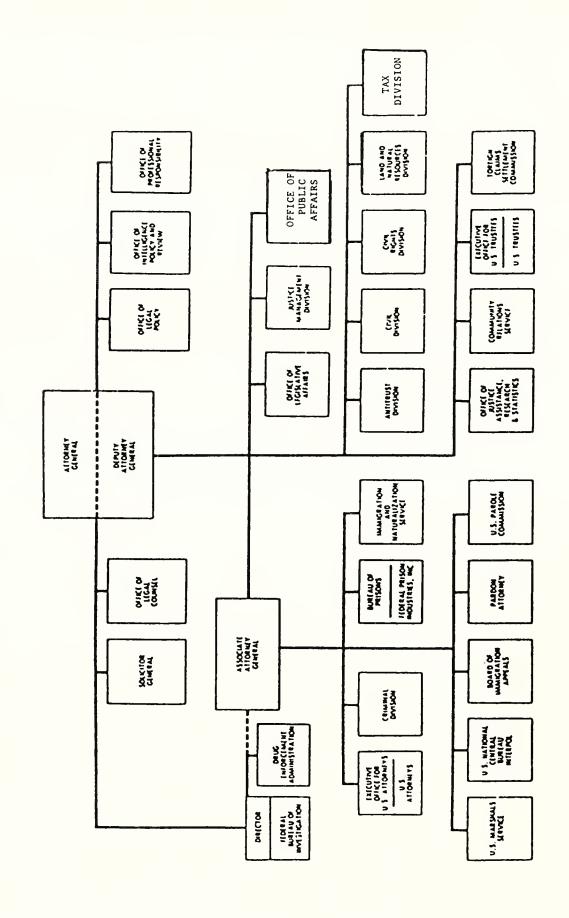
#### BUREAU OF PRISONS

The Bureau of Prisons, which includes the Federal Prison System (FPS), is an integral part of the Federal criminal justice system, and its primary mission is to protect society. The Bureau is resonsible for the care and custody of those persons convicted of Federal crimes and sentenced by the courts to serve a period of time incarcerated in a Federal penal institution.

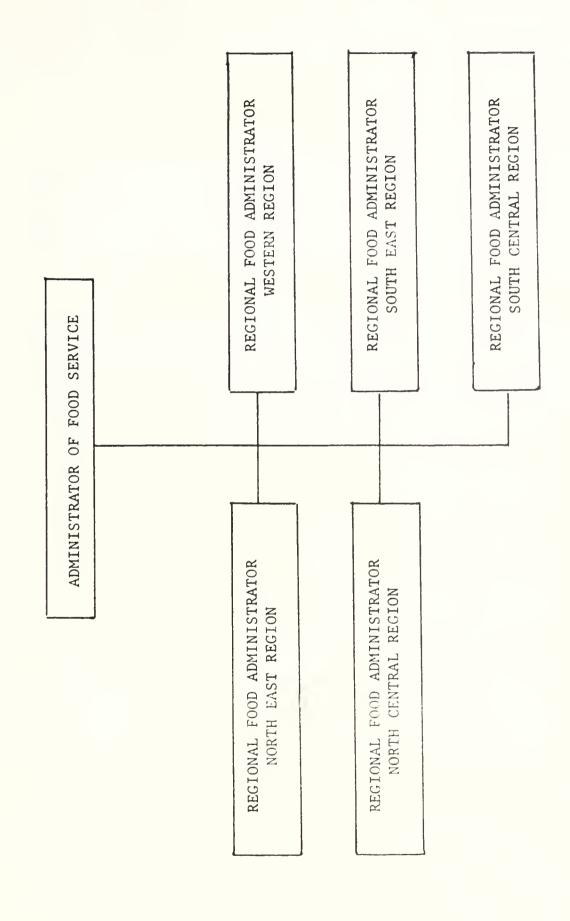
#### FOOD SERVICE OPERATIONS

Within FPS, the administrator of food service oversees the food service operations of 42 institutions in five regions.

- \* The GFQAP interfaces with DOJ, through GFQAP's preparing activities,
- \* in the development of food product descriptions.



DEPARTMENT OF JUSTICE
BUREAU OF PRISONS
FEDERAL PRISON SYSTEM
FOOD SERVICE OPERATIONS



#### GENERAL SERVICES ADMINISTRATION

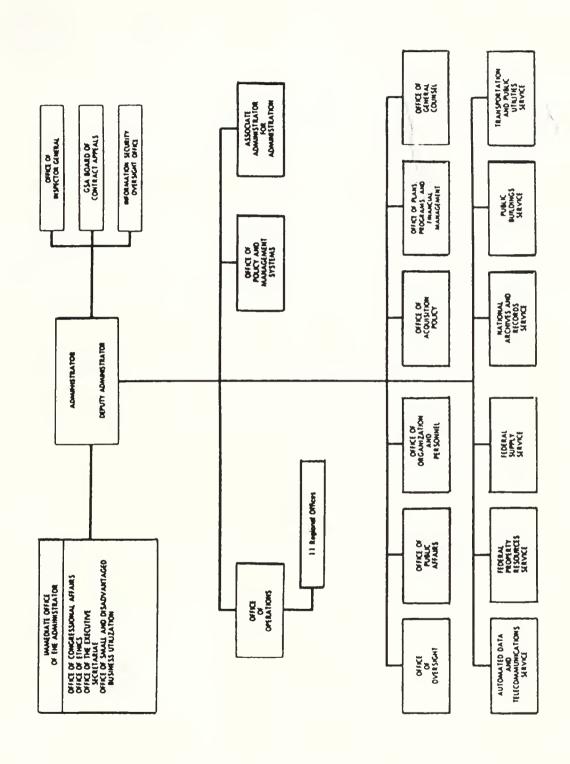
The General Services Administration (GSA) was established on July 1, 1949. GSA is the civilian management activity for all Federal specifications, interim Federal specifications, and Commercial Item Descriptions within the Federal Government except for food product descriptions in Federal Supply Group 89-Food. Responsibility for management of this FSG was delegated to USDA on September 25, 1979.

#### FEDERAL SUPPLY AND SERVICES

The Federal Supply and Services (FSS) is responsible for operating a government-wide service and supply system. FSS provides procurement support to Federal agencies on a worldwide basis. Approximately \$2.8 billion worth of supplies, materials, and services are procured yearly. Within FSS's Office of Procurement, the Commodity Management Division (FCM) is responsible for printing, indexing, and distribution of food product descriptions in FSG 89-Food.

\* \* The GFQAP interfaces with FCM in the management of food product ¥

\* descriptions and provides approved documents to FCM for indexing,



TRANSPORTATION OFFICE PUBLIC INFORMATION CONGRESSIONAL AND COMMODITY CENTER MANAGEMENT TOOLS OFFICE STAFF OF OFFICE OF SUPPLY GENERAL PRODUCTS COMMODITY CENTER GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY AND SERVICES ADMINISTRATOR PROPERTY MANAGEMENT ASSISTANT OFFICE OF FURNITURE COMMODITY CENTER PROCUREMENT OFFICE OF OFFICE OF POLICY AND AGENCY ASSISTANCE AUTOMOTIVE COMMODITY CENTER OFFICE OF CONTRACT MANAGEMENT

3-62

#### OFFICE OF MANAGEMENT AND BUDGET

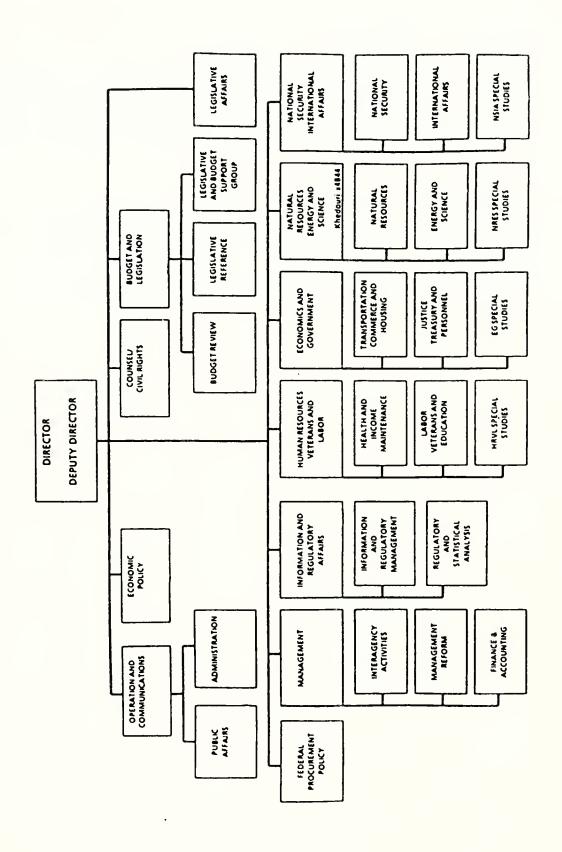
The Office of Management and Budget (OMB) was established in the Executive Office of the President pursuant to Reorganization Plan 2 of 1970, effective July 1, 1970. The Office of Federal Procurement Policy (OFPP) is included in OMB.

#### OFFICE OF FEDERAL PROCUREMENT POLICY

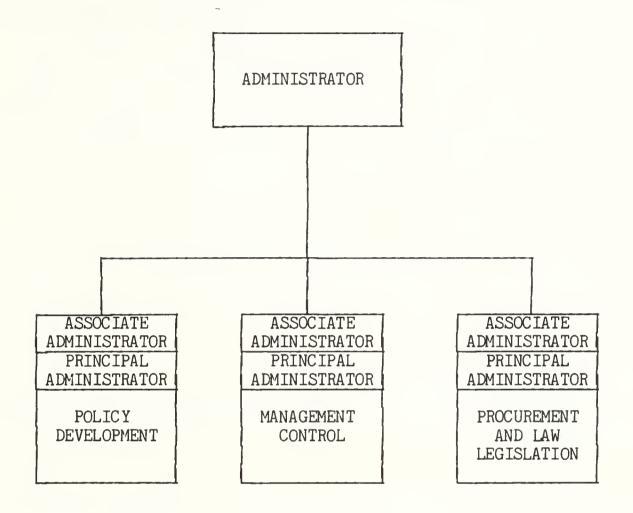
OFPP was established to improve the economy, efficiency, and effectiveness of the procurement processes by providing overall direction of procurement policies, regulations, procedures, and forms. The establishment of OFPP implemented the first recommendation made by the Commission on Government Procurement in its report to Congress in December 1972. OFPP has oversight responsibility for the GFQAP.

- \* MRD interfaces with OFPP in the management of the GFQAP through
- \* implementing policies and procedures that relate to foods procured by
- \* Federal agencies. \*

OFFICE OF MANAGEMENT AND BUDGET



## OFFICE OF MANAGEMENT AND BUDGET OFFICE OF FEDERAL PROCUREMENT POLICY



#### VETERANS ADMINISTRATION

The Veterans Administration (VA) was established as an independent agency under the President by Executive Order 5398 of July 21, 1930. A thorough system of benefits for veterans and dependents is administered by VA.

The Department of Medicine and Surgery provides hospital, nursing home and domiciliary care, and outpatient medical and dental care to eligible veterans of military service in the Armed Forces. It operates 172 hospitals, 16 domiciliaries, 226 clinics, and 100 nursing home units in 193 cities in the United States, the Commonwealth of Puerto Rico, and the Republic of the Philippines, and provides for similar care under VA auspices in non-VA hospitals and community nursing homes, and for visits by veterans to non-VA physicians and dentists for outpatient treatment. The Department also supports veterans under care in hospitals, nursing homes, and domiciliaries operated by 30 States and the District of Columbia.

#### OFFICE OF PROCUREMENT AND SUPPLY

The VA Office of Procurement and Supply, under the direction of the Director for Procurement and Supply, administers the agency's acqusition and supply programs. The Office of Procurement and Supply is responsible for the formulation of plans, policies, and procedures for the acquisition, distribution, use, and disposal of personal property and nonpersonal services.

#### VETERANS ADMINISTRATION MARKETING CENTER

The VA Marketing Center purchases nonperishable food items for VA medical centers and furnishes supply support of nonperishable food items to other civil agencies.

- \* VA uses food for patient feeding. The GFQAP interfaces with VA when
- \* they have responsibility to prepare food documents and when food
- \* product descriptions are used to procure food items. \*

MEMORIAL AFFAIRS

MEDICINE AND SURGERY

VETERANS BENEFITS

FIELD ACTIVITIES

VETERANS ADMINISTRATION

ACCOUNTING DIVISION PROPERTY INVENTORY AND SUPPLY FUND MANAGEMENT SERVICE ACCOUNTING DIVISION SUPPLY FUND DISTRIBUTION PROSTHETIC CENTER PROCUREMENT MANAGEMENT AND REVIEW DIVISION PROCUREMENT OFFICE OF PROCUREMENT AND SUPPLY SERVICE PROCUREMENT OPERATIONS VETERANS ADMINISTRATION DIVISION DEPUTY DIRECTOR MARKETING DIRECTOR CENTER STANDARDS TECHNICAL DIVISION AND PERSONAL PROPERTY MANAG EMENT SERVICE MANAGEMENT DIVISION PROPERTY SUPPLY DEPOTS INTERAGENCY RESOURCES DIVISION AND INTERAGENCY SERVICE POLICY DIVISION POLICY 3-68

PART 4

COORDINATING ACTIVITIES

Coordinating Activity Definition: An activity, consisting of a committee or an organization, which provides input to MRD for use in its management of the GFQAP.

## DEFENSE MATERIEL SPECIFICATIONS AND STANDARDS OFFICE

Within DOD, responsibility for policies and procedures governing standardization, including the preparation, coordination, and maintenance of specifications and standards, rests with the Under Secretary of Defense for Research and Engineering. The Defense Materiel Specifications and Standards Office is assigned responsibility for administering and managing the Defense Standardization and Specifications Program, including establishing policies, procedures, program guidance, and controls. These embrace standardization policies governing:

Specifications,

Standards,

Handbooks,

Qualified products lists,

Adopted non-government standards,

Commercial Item Descriptions,

Document format and content,

Coordination procedures,

Document maintenance.

Program planning and guidance,

Data acquisition, and

Item reduction.

#### CONTACTS

# Defense Materiel Specifications and Standards Office

Suite 1403, Two Skyline Place 5203 Leesburg Pike Falls Church, VA 22041

Mr. Michael C. Corridore, Director Phone: (703) 756-2337

# Standardization and Commercial Aquisition Policy Division

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Mr. Jeffrey S. Allan, Staff Engineer Phone: (703) 756-2340

Mr. Gregory A. Saunders, Staff Engineer Phone: (703) 756-2340

## DEPARTMENT OF DEFENSE FOOD PLANNING BOARD

The Department of Defense Food Planning Board, chaired by the Deputy Director, Materiel Management Systems Division of the Office of the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics), is a board comprised of the senior food service members of the Military Services and DLA, whose role is to assist in providing policy guidance and direction to the DOD food service program. It meets once each quarter to discuss and resolve policy problems relating to all aspects of troop feeding. It is responsible for formulating and recommending systems policy covering such areas as:

Package development and improvement;

Procurement and supply;

Quality assurance;

Food preparation and service systems;

Energy use:

Manpower personnel resources, quality training and utilization;

Nutrition:

Research and development;

Finance and accounting;

Management information systems; and

Food service facilities.

The board has established three permanent committees to assist it in meeting its policy guidance responsibility, namely, the Armed Forces Menu Service Committee, the Armed Forces Product Evaluation Committee, and the Armed Forces Recipe Service Committee.

## CHAIRPERSON

Mr. Robert J. Moore, Deputy Director
Materiel Management Systems Division
Office of the Assistant Secretary of
Defense (MRA&L)
Pentagon, Room 3B724
Washington, DC 20301
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#### EXECUTIVE SECRETARY

Mrs. Mary Alice Moring, Assistant Head

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Headquarters, U.S. Marine Corps

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## **MEMBERS**

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Directorate for Transportation, Energy

and Troop Support

Deputy Chief of Staff for Logistics

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Headquarters

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## TECHNICAL REPRESENTATIVE

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# ARMED FORCES MENU SERVICE COMMITTEE

This committee is chaired by the U.S. Army with technical representatives from each of the Military Services. It is responsible to the DOD Food Planning Board for developing a standardized DOD-wide menu service. Included among its functions are such things as:

Developing and maintaining a cyclic menu which can be used by all Services in land warfare feeding and for feeding in other environments;

Developing a menu which meets patron acceptability and preference; and

Evaluating and implementing improved menu planning methods, such as automated menu planning, and determining appropriate criteria and constraints.

## CHAIRPERSON

LTC Thomas L. Milford, Jr., USA, Deputy Commander (Services) Directorate of Food Service Building P 12400 U.S. Army Troop Support Agency

ATTN: DALD-TAD-S Fort Lee, VA 23801

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#### **MEMBERS**

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## ARMED FORCES PRODUCT EVALUATION COMMITTEE

This committee is chaired by the U.S. Army and is comprised of the members from each of the Military Services. It is responsible to the DOD Food Planning Board for determining the food items to be used in the Armed Forces' food program and for initiating requests for development of new food items and packages and for changes to assigned items. Specific functions include but are not limited to:

Evaluating unsolicited food items offered for use in the military feeding program;

Evaluating new items generated through research and development in processing, packaging, or preserving;

Establishing a need for new or technically improved food items or packaging and initiating development of regulations;

Coordination of food item specification changes;

Item substitution:

Assisting and resolving specification and procurement problems; and

Continually reviewing all food items in the DOD supply system for the purpose of deleting or adding items as appropriate.

# **CHAIRPERSON**

LTC Thomas L. Milford, Jr., USA Deputy Commander (Services) Directorate of Food Service Building P 12400 U.S. Army Troop Support Agency ATTN: DALD-TAD-S

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# TECHNICAL REPRESENTATIVES

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## ARMED FORCES RECIPE SERVICE COMMITTEE

This Committee, chaired by the U.S. Navy and comprised of members from all the Military Services, is responsible to the DOD Food Planning Board for developing and maintaining standard recipes for the Armed Forces recipe service. Specific functions include such areas as:

Reviewing, selecting, testing, standardizing, and publishing recipes for inclusion in the recipe service;

Testing and selecting recipes for use of newly authorized DOD food items;

Determining portion sizes consistent with good nutrition, acceptability, and cost constraints; and

Testing new recipes and determining obsolete or unacceptable, seldom-used recipes.

## CHAIRPERSON

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#### **MEMBERS**

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## GOVERNMENT-WIDE CONTACTS FOR POLICY MATTERS

Most of the individuals listed were members of the former Interagency Food Quality Assurance Implementing Committee.

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Mr. J. Paul Hile Associate Commissioner for Regulatory Affairs (HFC-1) Food and Drug Administration 5600 Fishers Lane Rockville, MD 20857 Phone: (301) 443-1594

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Mr. Thomas J. Billy, Director Office of Utilization Research National Marine Fisheries Service (F/S3) Room 376 - Page Building 2 3300 Whitehaven Street, NW Washington, DC 20235 Phone: (202) 634-7458

Mr. Robert W. Beardon, Director Commodity Management Division (FCM) General Services Administration, FSS Crystal Mall Building 4, Room 709 1941 Jefferson Davis Highway Washington, DC 20406 Phone: (703) 557-8470 Mr. Charles W. Clark
Deputy Associate Administrator
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Office of Federal Procurement Policy
Office of Management and Budget
New Executive Office Building, Room 9025
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Mr. Larry C. Long
Administrator of Food Service
U.S. Department of Justice
Federal Prison System
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Phone: (202) 724-3060

Mr. Robert Coakley, Senate Staff c/o Senator Lawton M. Chiles 248 Russell Building Washington, DC 20510 Phone: (202) 224-4067

## INTERAGENCY COMMITTEE ON FOOD SERVICE FOR FEDERAL HOSPITALS

Members of the committee include representatives from the Army, Navy, Air Force, Veterans Administration, Bureau of Medical Services, Indian Health Service, and Mental Health Administration. The committee evaluates new products, works with NRDC to develop new specifications for products, and resolves problems with food purchases common to all members.

## CHAIRPERSON

COL Frances A. Iacoboni, USA, Chief Dietetic Section (AMSC)

ATTN: DASG-DBD

Pentagon, Room 3E477 Washington, DC 20310

Phone: (202) 695-1710 or AUTOVON 225-1710

COL Theodocia Meier, Director (Alternate)
Nutrition Care
Walter Reed Army Medical Center
Washington, DC 20307
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### EXECUTIVE SECRETARY

Mr. John W. Marshall, Chief Technical and Standards Division (92B) Veterans Administration 810 Vermont Avenue, NW Washington, DC 20420 Phone: (202) 389-3576/3306

## **MEMBERS**

Ms. Lucila Ortiz-Deliz, Chief Administrative Dietetic Division Dietetic Service (120) Veterans Administration 810 Vermont Avenue, NW Washington, DC 20420 Phone: (202) 389-2055

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Washington, DC 20032
Phone: (202) 574-7040/7041

Ms. Patricia F. Roseleigh, R.D., M.S., Chief Nutrition and Dietetics Section Indian Health Service Room 5A-12, Parklawn Building 5600 Fishers Lane Rockville, MD 20857 Phone: (301) 443-1115

Mrs. Marguerite M. Smith, R.D.,
Dietetics Consultant (Alternate)
Nutrition and Dietetics Section
Indian Health Service
Room 5A-12, Parklawn Building
5600 Fishers Lane
Rockville, MD 20857
Phone: (301) 443-1114

CDR John C. Gerhard, USN, Head
Regional Administrative Branch
Medical Care Division
Medcom - 312
Naval Medical Command
Washington, DC 20372
Phone: (202) 653-1122/1167 or AUTOVON 294-1122

Ms. Joan Luck Russ, Chief Food Quality Assurance Branch USDA/AMS/MRD Room 2957, South Building 14th Street and Independence Avenue, SW Washington, DC 20250 Phone: (202) 475-4939

Ms. Alanna J. Moshfegh, Agricultural Marketing Specialist (Alternate) Food Quality Assurance Branch USDA/AMS/MRD Room 2957, South Building 14th Street and Independence Avenue, SW Washington, DC 20250 Phone: (202) 475-4946 Mrs. Alberta Bourn, R.D., Chief Nutrition Department, CC National Institutes of Health Building 10, Room 1N208 Bethesda, MD 20205 Phone: (301) 496-4981

Mr. Sidney Robin, General Engineer Engineering and Program Division Defense Logistics Agency ATTN: DLA-SEE Cameron Station Alexandria, VA 22314 Phone: (202) 274-6775 or AUTOVON 284-6775

MAJ Dale R. Lynn, USAF (Alternate)
Engineering and Program Division
Defense Logistics Agency
ATTN: DLA-SEE
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Alexandria, VA 22314
Phone: (202) 274-6775 or AUTOVON 284-6775

LCDR S. R. Lamar, Head (Alternate)
Food Management Department
Naval Hospital
Bethesda, MD 20814
Phone: (202) 295-5360 AUTOVON 295-5360

# MARKET RESEARCH AND DEVELOPMENT DIVISION

MRD is responsible for managing the GFQAP which manages the Federal product description system for food items, as well as associated quality assurance policies and procedures for food procured by Federal agencies using appropriated funds. The Food Quality Assurance Branch coordinates with user agencies; research and development groups; preparing, procuring, and coordinating activities; and industry issues leading to the development and approval of government-wide food product descriptions and quality assurance procedures that will better serve government user needs.

14th Street and Independence Avenue, SW Washington, DC 20250

Dr. Harold S. Ricker, Acting Director Market Research and Development Division USDA/AMS Room 0608, South Building Phone: (202) 447-7191

# Food Quality Assurance Branch

Ms. Joan Luck Russ, Chief Food Quality Assurance Branch USDA/AMS/MRD Room 2957, South Building Phone: (202) 475-4939

# OFFICE OF MANAGEMENT AND BUDGET

# OFFICE OF FEDERAL PROCUREMENT POLICY

OFPP sets policies concerning Federal procurement including more extensive use of commercial off-the-shelf items.

OFPP/OMB Washington, DC 20503

Mr. Donald E. Sowle Administrator for Federal Procurement Policy New Executive Office Building, Room 9001 Phone: (202) 395-5802

Mr. LeRoy J. Haugh Associate Administrator for Policy Development New Executive Office Building, Room 9025 Phone: (202) 395-6166

Mr. Charles W. Clark Deputy Associate Administrator for Policy Development New Executive Office Building, Room 9025 Phone: (202) 395-3254

# RESEARCH & DEVELOPMENT ASSOCIATES FOR MILITARY FOOD AND PACKAGING SYSTEMS, INC.

The Research & Development Associates for Military Food and Packaging Systems, Inc., is a non-profit organization for coordinating research and development activities in food, food service and packaging systems between government agencies, academic institutions, and private industry.

# CONTACT

COL Merton Singer, USA, (Ret)
Executive Secretary
Research & Development Associates for
Military Food and Packaging Systems, Inc.
103 Biltmore Drive, Suite 106
San Antonio, TX 78213
Phone: (512) 344-5773

## VETERANS ADMINISTRATION

# VETERANS ADMINISTRATION SUPPLY DEPOT

# Cataloguing Division

Mr. Paul Martinez, Jr., Assistant Chief Cataloguing Division (901S)
Veterans Administration Supply Depot
P.O. Box 27
Hines, IL 60141
Phone: (312) 681-6888 or FTS 387-6888

Mr. Martinez is the coordinator for VA catalogs (NSNs for VA use) and for civilian agencies regarding Handbook H-6.

PART 5

USER AGENCIES

<u>User Agency Definition</u>: For the purposes of the GFQAP, a user agency is defined as a government agency or any unit of a government agency having major responsibility for administering programs which involve food services (meals) or the distribution of food packages to groups or individual consumers. Such agencies identify the characteristics of the foods needed to meet established nutritional goals or requirements. In addition, these agencies provide feedback with regard to food procured by the Federal Government using appropriated funds.

## DEPARTMENT OF AGRICULTURE

# FOOD AND NUTRITION SERVICE

# Federal Food Assistance Programs

FNS is defined as a user agency, since this agency has major responsibility for establishing policies and procedures and managing at the Federal level food service programs operated under the Child Nutrition Programs. In addition, FNS administers the FDP which provides foods to schools, charitable institutions, nutrition programs for the elderly, summer camps, disaster relief agencies, needy family programs, some Indian agencies, and the Commodity Supplemental Food Program. This last Program provides food packages to pregnant and postpartum women, and infants and children up to age 6 determined to be at nutritional risk.

Foods procured with federally appropriated dollars by USDA are used in the several food assistance programs administered by FNS. The purpose of the food assistance programs is to improve the nutritional status of the Nation's children and low income adults.

Foods used in the Program are generally acquired under price support and surplus-removal legislation, and donated to local program outlets through cooperating State agencies. The volume and variety of donated foods purchased under this legislation may fluctuate in relation to agricultural marketing conditions. However, the Department does have special purchasing authority to acquire foods for certain feeding programs which by law must receive a minimum level of food assistance.

Six separate child nutrition programs are administered by FNS, namely, the National School Lunch Program, School Breakfast Program, Child Care Food Program, Summer Food Service Program for Children, Special Milk Program, and Food Service Equipment Assistance Program. Although they are separate programs, they share a common goal to safeguard the health and well-being of the nation's children.

Foods procured by USDA are distributed to eligible outlets participating in four of these Programs. A brief description of each of the Programs follows:

The National School Lunch Program helps provide nutritious lunches to the Nation's school children. All public and nonprofit private schools of high school grades and under and public and licensed, nonprofit, private residential child care institutions may participate in the Program. To receive Federal aid, schools and institutions must:

a. Operate the lunch program on a nonprofit basis for all children;

- b. Serve nutritious lunches according to the requirements established by USDA;
- c. Provide lunches free and at a reduced price to children who qualify for such lunches, based on USDA income poverty guidelines; and
- d. Ensure that children receiving meals free or at a reduced price are not overtly identified.

The School Breakfast Program offers children a nutritious breakfast of foods which are easily prepared at school. The Program started as a pilot project aimed at schools with large numbers of needy children or students who traveled long distances to school. It is especially important in improving the diet of many children who, through no fault of their own, come to school without eating breakfast. Studies have repeatedly shown the direct correlation between good nutrition and good performance in school. Today, the Program is available to all public and nonprofit private schools of high school grades and under and to public and licensed, nonprofit, private residential child care institutions. Children who are eligible receive breakfast free or at a reduced price under the same guidelines used in the National School Lunch Program.

Schools and institutions are reimbursed based on the number of lunches served and whether they are paid, free, or reduced price. In addition to cash assistance, schools receive technical assistance, USDA-donated foods, and funds for nutrition education.

The <u>Child Care Program</u> provides nutritional benefits similar to those of the school food programs and operates year-round in nonresidential institutions, such as day care centers, Head Start centers, and family day care homes. Attending children receive nutritious breakfasts, lunches, suppers, and snacks. Assistance in the form of cash reimbursement and food donations are tied to the volume of meals and the relative need of children served. Funds for food service equipment are available to institutions lacking adequate food service facilities.

The <u>Summer Food Service Program for Children</u> spans the gap in the school food programs by providing meals to children during extended school vacation periods. It operates during the summer or during any school vacation of more than 3 weeks for schools with a continuous school year calendar. Any public or nonprofit private, nonresidential institution may sponsor the Program in areas where at least one-third of the children are eligible for free or reduced-price school meals. Camps may also sponsor the Program and receive reimbursement for meals served to economically needy children. All meals are served without charge to eligible children.

These Programs are authorized by the National School Lunch Act of 1946 and the Child Nutrition Act of 1966. The Programs are designed to help all children but focus particularly on children from low income families. In most instances, State educational agencies administer the Programs. The Federal Government provides cash and food assistance to the States for those schools and child care institutions which meet the requirements of the individual Programs.

At the local level, these Programs may be operated by public school districts, nonprofit private schools, and sponsoring agencies, such as public and nonprofit private day care centers, settlement houses, hospitals, orphanages, and the like. Local level schools and institutions employ several food service delivery systems in the day-to-day operation of providing nutritious meals to children participating in the Child Nutrition Programs.

## CONTACTS

# Food Distribution Division

USDA/FNS 3101 Park Center Drive Alexandria, VA 22302

Mr. Joseph E. Shepherd, Director Room 502 Phone: (703) 756-3682

Mr. Jerome M. Stein, Special Assistant to the Director Room 502 Phone: (703) 756-3682

#### Food Branch

Mr. Marvin Eskin, Chief Room 507 Phone: (703) 756-3644

# Reports and Programs Services Section

Ms. Virginia B. Ross, Section Head Room 507 Phone: (703) 756-3644

## EPARTMENT OF DEFENSE

Within DOD, the Services--Air Force, Army, Navy, and Marine Corps--are considered as user agencies. They are directly responsible for providing meals to men and women serving in the Armed Forces throughout the world.

# Department of the Air Force

The Department of the Air Force has a general troop feeding program for their dining facilities. The Air Force has special therapeutic and indigenous feeding programs in addition to in-flight feeding.

# Department of the Army

The Department of the Army maintains general troop feeding programs and uses food for special feeding purposes. In addition, the Department of the Army has need for military essential products. The Army has authorized reserve stockage programs using "B" rations and Long Range Patrol Rations. Food is also used in composite food packages; i.e., Meal, Ready-to-Eat. Another plan for food use is in the Meal, Combat, Individual.

# Department of the Navy

The Department of the Navy user activities use commercial and specialized food for the following purposes:

- a. Dining facilities,
- b. Flight rations and box lunches,
- c. Overseas and afloat use, and
- d. Submarines and ships.

#### U.S. Marine Corps

The U.S. Marine Corps user activities use food for the following purposes:

- a. General troop feeding,
- b. Special feeding purposes (therapeutic and indigenous feeding programs),
- c. "B" rations and authorized reserved stockage programs, and
- d. Food to be used in complete food packages.

The Armed Forces Product Evaluation Committee is comprised of the members from each of the Military Services. It is responsible for determining the food items to be used in the Armed Forces' food program. It provides a single point of contact for submitting and evaluating food items for military use.

## CONTACT

LTC Thomas L. Milford, Jr. Deputy Commander (Services)
Directorate of Food Service
Building P 12400
U.S. Army Troop Support Agency
ATTN: DALD-TAD-S

ATTN: DALD-TAD-S Fort Lee, VA 23801

Phone: (804) 734-3145/2555 or AUTOVON 687-3145/2555

# DEPARTMENT OF HEALTH AND HUMAN SERVICES

# PUBLIC HEALTH SERVICE

# ALCOHOL, DRUG ABUSE AND MENTAL HEALTH ADMINISTRATION

# NATIONAL INSTITUTE OF MENTAL HEALTH

# ST. ELIZABETHS HOSPITAL

# Dietary Branch

Ms. Dorothy L. Fry, R.D., M.S., Chief Dietary Branch
St. Elizabeths Hospital
Washington, DC 20032
Phone: (202) 574-7040/7041

This hospital procures and uses food for its patients.

# HEALTH RESOURCES AND SERVICES ADMINISTRATION

# INDIAN HEALTH SERVICE

# Division of Resources Coordination

# Nutrition and Dietetics Section

Ms. Patricia F. Roseleigh, R.D., M.S., Chief Nutrition and Dietetics Section Indian Health Service Room 5A-12, Parklawn Building 5600 Fishers Lane Rockville, MD 20857 Phone: (301) 443-1114

The Indian Health Service operates 4 Indian hospitals. These hospitals procure and use the food for patients.

## NATIONAL INSTITUTES OF HEALTH

# Office of Research Services

## Division of Administrative Services

# Materiel Management

# Quality Assurance Branch

Mr. Wilhelm E. Schmidt, Chief Quality Assurance Branch National Institutes of Health Room 3B58, Building 31 9000 Rockville Pike Bethesda, MD 20205 Phone: (301) 496-4814

The NIH operate a medical research hospital. The Quality Assurance Branch, in conjunction with the Clinical Center Nutrition Department, utilizes Federal specifications and develops specifications as required to meet special NIH requirements. This branch is responsible for quality inspection of all food items received.

## DEPARTMENT OF JUSTICE

# BUREAU OF PRISONS

# Federal Prison System

Mr. Larry C. Long, Administrator of Food Service
Federal Prison System
U.S. Department of Justice
Room 508, HOLC Building
320 1st Street, NW
Washington, DC 20534
Phone: (202) 724-3060

Mr. Long administers the program which procures food for use by all Federal prisons throughout the country.

## VETERANS ADMINISTRATION

## DEPARTMENT OF MEDICINE AND SURGERY

# Dietetic Services

Mrs. Shirley J. Homme, R.D., Director Dietetic Services (120)
Department of Medicine and Surgery Veterans Administration
Room 927
810 Vermont Avenue, NW
Washington, DC 20420
Phone: (202) 389-3376/3389

VA procures food items for hospitals it operates. Dietetic Services provides meals directly to hospitalized patients.

## OFFICE OF PROCUREMENT AND SUPPLY

## Technical and Standards Division

Mr. John W. Marshall, Chief Technical and Standards Division (92B) Veterans Administration 810 Vermont Avenue, NW Washington, DC 20420 Phone: (202) 389-3576/3306

### PART 6

#### TECHNICAL ACTIVITIES

# SECTION A--TECHNICAL SUPPORT

#### SECTION B--FOOD RESEARCH

Technical Activity Definition: An activity responsible for technical support or food research necessary for product development.

- A. <u>Technical Support</u>: Those activities concerned with analytical test procedures and evaluations used for determining the composition and wholesomeness of food items and for determining compliance (or noncompliance) with regulatory or mandatory requirements, quality assurance provisions, or contractual conditions for such items.
- B. Food Research: Those activities concerned with:
  - 1. Development of new analytical procedures;
  - 2. Initiation of projects intended to result in the development of new food items;
  - 3. Development of new or modified methods of food preparation and processing;
  - 4. Evaluation of consumer responses to new or different food items; and
  - 5. Development of publications, information banks, supporting data, and statistical analyses dealing with new food items and procedures.

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# DEPARTMENT OF AGRICULTURE

# AGRICULTURAL MARKETING SERVICE

# Marketing Programs

# Market Research and Development Division

USDA/AMS/MRD 14th Street and Independence Avenue, SW Washington, DC 20250

Dr. Harold S. Ricker, Acting Director Room 0608, South Building Phone: (202) 447-7191

# Food Quality Assurance Branch

Ms. Joan Luck Russ, Chief Room 2957, South Building Phone: (202) 475-4939

MRD is responsible for maintaining food quality assurance policies and procedures for food procured by Federal agencies using appropriated funds. Quality assurance plans and testing methods are evaluated. New developments in food science, industry practices, which aid in the development of new, more efficient, and economical systems are analyzed.

# Dairy Division

USDA/AMS/DA 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Edward T. Coughlin, Director Room 2968, South Building Phone: (202) 447-4392

# Dairy Grading and Standardization Branch

Mr. George W. Fry, Chief Room 2750, South Building Phone: (202) 447-3245

### Grading Section

Mr. Robert G. Semerad, Head Room 2750, South Building Phone: (202) 447-3171

The Grading Section is responsible for the inspection, grading, and acceptance of dairy products.

# Grading Laboratory

Dr. James L. Dizikes, Chemist-in-Charge Grading Laboratory Dairy Grading and Standardization Branch USDA/AMS/DA Room 666, U.S. Custom House 610 South Canal Street Chicago, IL 60607 Phone: (312) 353-6525 or FTS 353-6525

This laboratory conducts laboratory analyses of <u>dairy products</u> and also does fat and salt analyses for beef products.

# Fruit and Vegetable Division

USDA/AMS/FV 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Charles R. Brader, Director Room 2077, South Building Phone: (202) 447-4722

# Fresh Products Branch

Mr. Michael A. Castille, Chief Room 2052, South Building Phone: (202) 447-5870

# Grading Section

Mr. Ligon W. Johnson, Jr., Head Room 2058, South Building Phone: (202) 447-2482

Mr. Gilbert O. Hand, Assistant Head Room 2058, South Building Phone: (202) 447-6023

Mr. Donald T. Paradis, Assistant Head Room 2058, South Building Phone: (202) 447-6023

The Fresh Products Branch assures that <u>fresh fruits and vegetables</u> are graded in the plant or at destination to determine compliance with specifications or U.S. Grade Standards.

## Processed Products Branch

Mr. Joe A. Fly, Chief Room 0709, South Building Phone: (202) 447-4693

Mr. Quinton E. Cummings, Assistant Chief Room 0709, South Building Phone: (202) 447-4693

## Inspection Section

Ms. Patricia J. Lively, Head Room 0717, South Building Phone: (202) 447-5021

Mr. Alan H. Lish, Staff Officer Room 0713, South Building Phone: (202) 447-5021

Mr. Raymondo O'Neal, Staff Officer Rooom 0713, South Building Phone: (202) 447-5021

Mr. James R. Rodeheaver, Staff Officer Room 0713, South Building Phone: (202) 447-5021

The Processed Products Branch is responsible for the inspection and acceptance of processed fruits and vegetables. These products may be graded at origin or at destination to assure conformance with applicable specifications or U.S. Grade Standards.

# Processed Products Laboratory

Mr. Stephen E. Rayner, Staff Officer Room 0721, South Building Phone: (202) 447-5021

The Processed Products Laboratory does verification testing of <u>coffee and tea</u> for DPSC. This laboratory also does aflatoxin testing of <u>peanuts</u> and miscellaneous analyses for proteins, sugars, and acids.

## Processed Products Field Office

Ms. Sharon G. Hart-Braun, Officer-in-Charge Processed Products Field Office USDA/AMS/FV Room 1014, U.S. Custom House 610 South Canal Street Chicago, IL 60607 Phone: (312) 353-6215 or FTS 353-6215 This Processed Products Field Office conducts laboratory analyses on <u>fruit and vegetable processed products and meat products</u>. This laboratory does fat, salt, moisture, protein, and other analyses.

## Livestock Division

USDA/AMS/LS 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Thomas H. Porter, Director Room 2092, South Building Phone: (202) 447-5705

Mr. Paul M. Fuller, Deputy Director Room 2631, South Building Phone: (202) 447-4727

Mr. David K. Hallett, Deputy Director Room 2092, South Building Phone: (202) 447-3215

## Meat Grading and Certification Branch

Mr. Eugene M. Martin, Chief Room 2628, South Building Phone: (202) 382-1246

Mr. Robert L. Leverette, Assistant Chief Room 2632, South Building Phone: (202) 382-1246

Mr. Barry L. Carpenter, Area Supervisor Room 2626, South Building Phone: (202) 382-1246

The Meat Grading and Certification Branch is responsible for the grading and acceptance of meat and meat items.

## Poultry Division

USDA/AMS/PY 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. H. Connor Kennett, Jr., Director Room 3932, South Building Phone: (202) 447-4476

## Grading Branch

Mr. Donald A. Niebuhr, Chief Room 3938, South Building Phone: (202) 447-3271

Mr. Howard M. Magwire, National Supervisor Egg Products Room 3929, South Building Phone: (202) 447-7510

Mr. Raymond H. Greenfield, National Supervisor Poultry
Room 3933, South Building
Phone: (202) 447-2098

Mr. Joseph B. Beck, National Supervisor Shell Eggs Room 3933, South Building Phone: (202) 447-4411

The Grading Branch is responsible for the inspection, grading, and acceptance of poultry products, including shell eggs, egg products, and rabbits.

## FEDERAL GRAIN INSPECTION SERVICE

USDA/FGIS 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. David R. Galliart, Deputy Administrator Room 1628, South Building Phone: (202) 447-9170

### Field Management Division

Mr. John W. Marshall, Director Room 1641, South Building Phone: (202) 382-0228

This division is responsible for procedures and standards and for compliance with specifications and standards for grain, rice, beans, peas, lentils, hay, hops, straw, and processed grain products.

## Procedures Development Branch

## Inspection Section

Mr. David M. Orr, Head Room 0628, South Building Phone: (202) 382-0252

The Procedures Development Branch is responsible for the grading, weighing, and acceptance procedures for rice, beans, peas, lentils, hay, hops, straw, processed grain products, and other miscellaneous commodities and for compliance with specifications or standards.

## Quality Control and Testing Branch

## Commodity Testing Section

Mr. Henry S. Ikeda, Laboratory Manager Commodity Testing Section Quality Control and Testing Branch USDA/FGIS/FMD Room 209, Building 306, BARC-East Beltsville, MD 20705 Phone: (301) 344-2328

This section performs testing for inspections requiring laboratory analysis.

## FOOD AND NUTRITION SERVICE

#### Nutrition and Technical Services Division

USDA/FNS/NTSD 3101 Park Center Drive Alexandria, VA 22302

Ms. Alberta C. Frost, Director Room 602, Park Center Building Phone: (703) 756-3585

This division formulates and executes nutritional requirements for programs operated by FNS.

#### FOOD SAFETY AND INSPECTION SERVICE

#### MEAT AND POULTRY INSPECTION OPERATIONS

Dr. Ronald J. Prucha, Deputy Administrator Meat and Poultry Inspection Operations USDA/FSIS
Room 344-E, Administration Building
14th Street and Independence Avenue, SW Washington, DC 20250
Phone: (202) 447-8803

MPIO administers a field inspection force of over 7,000 employees including about 1,500 veterinarians who enforce the inspection acts that govern meat and poultry products.

## MEAT AND POULTRY INSPECTION TECHNICAL SERVICES

Mr. John W. McCutcheon, Acting Deputy Administrator Meat and Poultry Inspection Technical Services USDA/FSIS
Room 350-E, Administration Building
14th Street and Independence Avenue, SW
Washington, DC 20250
Phone: (202) 447-2709

## Standards and Labeling Division

USDA/FSIS/MPITS/S&LD 300 12th Street, SW Washington, DC 20250

Mr. Robert G. Hibbert, Director Room 202, Annex Building Phone: (202) 447-6042

This division is responsible for compliance with labeling and standards for meat and poultry products.

## Labeling Branch

Mr. Ronald R. Brewington, Chief Room 206, Annex Building Phone: (202) 447-5388

This branch is responsible for approving labels for  $\underline{\text{meat and}}$  poultry items.

## Standards Branch

Dr. Daniel D. Jones, Chief Room 208, Annex Building Phone: (202) 447-7503

This branch is responsible for assuring compliance with standards of meat and poultry items.

## SCIENCE

## Food Ingredient Assessment Division

USDA/FSIS/SCI/FIAD 300 12th Street, SW Washington, DC 20250

Mr. Donald D. Derr, Director Room 510, Annex Building Phone: (202) 447-7680

Ms. Elizabeth W. Murphy, Deputy Director Room 510, Annex Building Phone: (202) 447-7680

This division is responsible to perform, among other responsibilities, the following functions:

Coordinate the establishment of Agency nutritional policies,

Approve use of food additives in meat and poultry products,

Develop policy concerning the kinds of products which should be required to meet specific nutritional needs relative to the market the product is intended for, and

Develop guidelines and policies concerning the use of fortified nonmeat and nonpoultry ingredients (such as vegetable proteins) in preparing finished meat and poultry products.

#### Product Safety Branch

Mr. Charles R. Edwards, Chief Product Safety Branch USDA/FSIS/SCI/FIAD Room 300, Building 306, BARC-East Beltsville, MD 20705 Phone: (301) 344-2566

This branch works with MPITS and does the chemical reviews of maintenance and cleaning materials used within <u>meat and poultry</u> plants. The branch also does chemical reviews of direct and indirect additives to determine if they meet established safety requirements.

#### Nutrition Branch

Chief
Room 510, Annex Building
Phone: (202) 447-7625

This branch coordinates nutritional policies for FSIS. The branch is a source of information on nutritional and related materials. This branch must review nutrition information before it leaves the agency. This branch does risk assessments of foods; i.e., mechanically deboned meat and poultry. Food consumption studies are carried out by this branch. The branch also develops nutritional criteria for the fortification of foods.

## DEPARTMENT OF COMMERCE

### NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

## National Marine Fisheries Service

## Office of Utilization Research

3300 Whitehaven Street, NW Washington, DC 20235

Mr. Thomas J. Billy, Director National Marine Fisheries Service (F/S3) Room 376 - Page Building 2 Phone: (202) 634-7458

# National Seafood Inspection Program

Mr. Richard V. Cano, Acting Program Manager National Marine Fisheries Service (F/S32) Room 370 - Page Building 2 Phone: (202) 634-7458

Mrs. Rita A. Creitz, Program Analyst National Marine Fisheries Service (F/S32) Room 376 - Page Building 2 Phone: (202) 634-7458

Mrs. Creitz is the contact point for all standardization and specification work for <u>fish and related items</u>.

Dr. Irving D. Sackett, Jr., Director Field Operations National Marine Fisheries Service (F/S32) Room 382 - Page Building 2 Phone: (202) 634-7458 Mr. Thomas J. Moreau, Director Northeast Inspection Office (F/S321) P.O. Box 1188 Gloucester, MA 01930 Phone: (617) 281-3600 or FTS 837-9292

Mr. Philip J. McKay, Acting Director Southeast Inspection Office (F/S322) 9450 Koger Boulevard, Duval Building St. Petersburg, FL 33702 Phone: (813) 893-3155 or FTS 826-3155

Mr. Glenn D. Kiel, Director Western Inspection Office (F/S323) 5600 Rickenbacker Road, Building 7 Bell, CA 90201 Phone: (213) 267-6734 or FTS 985-6734

This program provides inspection services which determine product conformance with U.S. Grade Standards for fish and related items.

## DEPARTMENT OF DEFENSE

## DEPARTMENT OF THE ARMY

## U.S. Army Natick Research and Development Center

## Directorate for Engineering Programs Management

Kansas Street Natick, MA 01760

Mr. Thomas M. Keville, Director

ATTN: STRNC-E

Phone: (617) 651-4794 or AUTOVON 256-4794

## Document Preparation Division

Mr. Dominic E. Luppino, Chief

ATTN: STRNC-ES

Phone: (617) 651-5221 or AUTOVON 256-5221

The Document Preparation Division is responsible for matters pertaining to preparation, coordination, resolution of comments, approval of military specifications, handbooks, engineering practices studies, and Qualified Products Lists. This division acts as preparing activity, custodian, and review activity where "GL" is shown in the FSC listing of the DODISS.

#### Branch B

Mr. Thomas F. Flanigan, Chief

ATTN: STRNC-ESB

Phone: (617) 651-4531 or AUTOVON 256-4531

Mr. Donald Hamlin, Quality Assurance Specialist

ATTN: STRNC-ESB

Phone: (617) 651-4261 or AUTOVON 256-4261

Branch B is responsible for the preparation of military documents and for the coordination of government-wide food product descriptions within DOD.

### DEFENSE LOGISTICS AGENCY

#### DEFENSE PERSONNEL SUPPORT CENTER

# OFFICE OF THE COMMANDER, SUBSISTENCE FIELD ACTIVITIES AND DIRECTOR, SUBSISTENCE

2800 South 20th Street Philadelphia, PA 19101

CAPT Alan J. Nissalke, SC, USN, Commander

ATTN: DPSC-S

Phone: (215) 952-2900 or AUTOVON 444-2900

## Technical and Quality Assurance Division

COL Philip N. Gustin, VC, USA, Chief

ATTN: DPSC-ST

Phone: (215) 952-2951 or AUTOVON 444-2951

Mr. Henry C. Davis, Assistant Chief

ATTN: DPSC-ST

Phone: (215) 952-2951 or AUTOVON 444-2951

This division consists of the Quality Assurance; Technical Services; and Cataloging, Standardization and Technical Data Branches. It is the responsibility of these branches to assure the quality of food purchased and to provide technical assistance.

#### Quality Assurance Branch

LTC Lawrance P. Maul, VC, USA, Chief

ATTN: DPSC-STQ

Phone: (215) 952-2955 or AUTOVON 444-2955

This branch is responsible for quality assurance concerning food items procured for Defense personnel and it coordinates with USDA on development and revision of food product descriptions.

## Acquisition Support Section

MAJ John B. Johnson, VC, USA, Chief

ATTN: DPSC-STQA

Phone: (215) 952-2957 or AUTOVON 444-2957

This section consists of an Animal Products Team and a Non-Animal Products Team under the section chief, a military veterinary officer. They are responsible for developing quality assurance policies and procedures, documenting the quality assurance records of defense contractors, and liaison with other military or civilian governmental inspection agencies. The section chief also functions as the Hazardous Food Recall Officer responsible for all food activities.

## Contract Quality Assurance Section

MAJ Robert G. Hicks, USA, Chief

ATTN: DPSC-STQC

Phone: (215) 952-3816 or AUTOVON 444-3816

The Contract Quality Assurance Section works with inspection personnel and contracting officers when nonconformances occur. Section personnel make careful review of defects or specification noncompliance and forward appropriate recommendations to the contracting officers. This office also requests reinspections, appeals, etc., when directed by the contracting officer.

# Specialized Support/Supply Evaluation Section

Mr. Martin J. Gagnon, Chief

ATTN: DPSC-STOP

Phone: (215) 952-3820 or AUTOVON 444-3820

Mr. George W. Dart, Quality Audit Monitor

ATTN: DPSC-STQP

Phone: (215) 952-3822 or AUTOVON 444-3822

This section consists of a Quality Audit Team, a Test/Evaluation Team, a Depot Surveillance Team, and a Central Control Point (CCP) Team. It is responsible for surveillance inspection of all wholesale stocks, quality audit inspection verification test functions, division publication functions, and the CCP Team that investigates all complaints from users of food procured from wholesale stocks. Mr. Gagnon also serves as DOD Metric Advisor for food and grocery products.

## Technical Services Branch

Mr. Alfred L. Savich, Chief

ATTN: DPSC-STS

Phone: (215) 952-2961 or AUTOVON 444-2961

The Technical Services Branch consists of a Packaging and Packing Team, Value Engineering Team, Non-Animal Products Team, and Animal Products Team. This branch is responsible for providing technical support for the acquisition of subsistence items by reviewing purchase documents, developing technical data, conducting technical evaluations, and performing liaison work with the Services and government activities. The Value Engineering Team is responsible for managing and directing the activities of the DPSC Value Engineering Program.

## Animal Products Team

Mr. Lawrence C. Mirage, Chief

ATTN: DPSC-STSA

Phone: (215) 952-2965 or AUTOVON 444-2965

#### Non-Animal Products Team

Mr. William M. Nakaue, Chief

ATTN: DPSC-STSM

Phone: (215) 952-2960 or AUTOVON 444-2960

The Non-Animal Products Team is responsible for giving technical assistance in the areas of grain, fruit, and vegetable items.

## Packaging and Packing Team

Mr. Thomas E. Frank, Chief

ATTN: DPSC-STSP

Phone: (215) 952-2977 or AUTOVON 444-2977

The Packaging and Packing Team is responsible for incorporating unitization requirements into subsistence-type contracts.

## Value Engineering Team

Mr. Robert Feltner, Chief

ATTN: DPSC-STSV

Phone: (215) 952-2979 or AUTOVON 444-2979

The Value Engineering Team is responsible for review and evaluation of all value engineering contract proposals for subsistence items.

## Cataloging, Standardization and Technical Data Branch

Mr. Richard I. Weatherbee, Chief

ATTN: DPSC-STC

Phone: (215) 952-4435 or AUTOVON 444-4435

## Standardization Programs Team

Mr. Edward E. Wilson, Standardization Program Manager

ATTN: DPSC-STC

Phone: (215) 952-4436 or AUTOVON 444-4436

## Cataloging Programs Section

Miss Sybille V. Black, Catalog Program Manager

ATTN: DPSC-STC

Phone: (215) 952-4438 or AUTOVON 444-4438

This branch is the sole Cataloging Agency and Standardization Assignee Activity for Federal Supply Group 89-Food in DOD. All authorized item descriptions, NSNs, catalogs, and specification-type documents for <u>food</u> and drink items used in DOD are either prepared, processed, or monitored by this office. All subsistence cataloging, standardization, and technical data communications requiring action under these programs must be addressed to DPSC-STC.

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

## PUBLIC HEALTH SERVICE

#### FOOD AND DRUG ADMINISTRATION

## Center for Food Safety and Applied Nutrition

## Division of Food Technology

HFF-210, Room 4029 200 C Street, SW Washington, DC 20204

Dr. A. D. Berneking, Director

Phone: (202) 485-0097

Dr. Prince G. Harrill, Deputy Director

Phone: (202) 485-0097

Mr. Florian C. Majorack, Assistant Director for Quality Assurance Phone: (202) 485-0106

This division prepares Standards of Identity and Good Manufacturing Practice regulations.

#### GENERAL SERVICES ADMINISTRATION

#### FEDERAL SUPPLY AND SERVICES

#### OFFICE OF PROCUREMENT

## Commodity Management Division (FCM)

GSA/FSS 1941 Jefferson Davis Highway Washington, DC 20406

Mr. Robert W. Beardon, Director Crystal Mall Building 4, Room 709 Phone: (703) 557-7901

Ms. Lucille Lewis, Program Analyst Crystal Mall Building 4, Room 709 Phone: (703) 557-7943

Ms. Lewis is the contact for numbers for new, revised, or interim Federal specifications or standards. GSA is responsible for printing, indexing, and distribution of food product descriptions in Federal Supply Group 89-Food.

## Procurement Operations Support Division (FCO)

Mr. Fanny Cooks, Procurement Analyst Crystal Mall Building 4, Room 619 Phone: (703) 557-0282

The Procurement Operations Support Division indexes Federal documents, including food standards and specifications.

## National Capitol Region

Mr. Robert Tyson, Liaison Officer GSA/FSS
Room 2905
7th and D Streets, SW
Washington, DC 20407
Phone: (202) 472-1889

Printing and distribution of documents by the Government Printing Office (GPO) should be coordinated through this GSA liaison officer. GPO prints fully coordinated Federal specifications, CID's, and interim Federal specifications.

#### DEPARTMENT OF AGRICULTURE

#### AGRICULTURAL RESEARCH SERVICE

Agricultural Research Service U.S. Department of Agriculture

Dr. Terry B. Kinney, Jr., Administrator Room 302-A, Administration Building 14th Street and Independence Avenue, SW Washington, DC 20250 Phone: (202) 447-5923

Dr. Mary E. Carter, Associate Administrator Room 302-A, Administration Building 14th Street and Independence Avenue, SW Washington, DC 20250 Phone: (202) 447-3656

Dr. Thomas J. Army, Deputy Administrator National Program Staff Room 125, Building 005, BARC-West Beltsville, MD 20705 Phone: (301) 344-3085

## Northeastern Region

USDA/ARS/NER Beltsville, MD 20705

Dr. William H. Tallent, Deputy Administrator Room 333, Building 003, BARC-West Phone: (301) 344-3418

## Beltsville Agricultural Research Center (BARC)

Dr. W. Klassen, Director Room 227, Building 003, BARC-West Phone: (301) 344-3078

## Animal Science Institute

Dr. Lewis W. Smith, Chairperson Room 217, Building 200, BARC-East Phone: (301) 344-3431

#### Meat Science Research Laboratory

Dr. Anthony W. Kotula, Laboratory Chief Room 205, Building 201, BARC-East Phone: (301) 344-2400 Dr. Bradford W. Berry, Research Food Technologist Room 101, Building 201, BARC-East Phone: (301) 344-2400

This unit performs applied laboratory research on projects concerning meat and meat items.

#### DEPARTMENT OF COMMERCE

#### NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

## National Marine Fisheries Service

## Gloucester Laboratory

DOC/NOAA/NMFS Northeast Fisheries Center Emerson Avenue Gloucester, MA 01930

Mr. Robert J. Learson, Laboratory Director Phone: (617) 281-3600, Ext. 237 or FTS 837-9237

Dr. Joseph J. Licciardello, Supervisory Research Food Technologist Phone: (617) 281-3600, Ext. 236 or FTS 837-9236

Dr. J. Perry Lane, Research Food Technologist Phone: (617) 281-3600, Ext. 284 or FTS 837-9284

Mr. John J. Ryan, Research Food Technologist Phone: (617) 281-3600, Ext. 248 or FTS 837-9248

This laboratory does research in preserving <u>fish</u> and <u>fish</u> products.

This laboratory researches ways to promote and develop new <u>fish</u> products.

#### Charleston Laboratory

Mr. Harry L. Seagran, Laboratory Director DOC/NOAA/NMFS
Southeast Fisheries Center
P.O. Box 12607
Charleston, SC 29412-0607
Phone: (803) 762-1200 or FTS 677-4770

This laboratory does research in the field of microconstituents (i.e., mercury, lead, cadmium, and PCB) of <u>fish and fish products</u>. The laboratory also does research in the development and utilization of <u>fish products</u>.

## Seattle Laboratory

Mr. John Spinelli, Director Utilization Research Division Northwest and Alaska Fisheries Center DOC/NOAA/NMFS 2725 Montlake Boulevard East Seattle, WA 98112 Phone: (206) 442-7746 or FTS 399-7746

This laboratory does research in processing and preservation of <u>fish</u> and fish products, including underutilized species.

#### DEPARTMENT OF DEFENSE

#### DEPARTMENT OF THE ARMY

## U.S. Army Natick Research and Development Center

## Food Engineering Laboratory

Kansas Street Natick, MA 01760

Dr. Abner S. Salant, Director

ATTN: STRNC-W

Phone: (617) 651-4402 or AUTOVON 256-4402

The Food Engineering Laboratory is responsible for scientific and engineering efforts to provide feeding systems, including rations, ration components, packaging, and food service equipment, which satisfy the requirements of DOD, quadripartite standardization programs, and other government undertakings.

## Food Technology Division

Mr. Gerald L. Schulz, Chief

ATTN: STRNC-WT

Phone: (617) 651-4478 or AUTOVON 256-4478

LTC William Burris, Jr., Staff Veterinarian Officer

ATTN: STRNC-WT

Phone: (617) 651-4050 or AUTOVON 256-4050

The Food Technology Division is responsible for the planning, organizing, coordination, and conducting of research, development, production engineering, and standardization of rations, foods, and subsistence packaging systems for the Armed Forces. This division is responsible to investigate, establish, apply, and standardize new and improved processing and preservations techniques, product treatments and formulations, packaging systems, and preparation procedures, including protection from insects and other pests, to meet characteristics required by the Military Services.

## Product Development and Engineering Branch

Mr. Gary W. Shults, Chief

ATTN: STRNC-WTA

Phone: (617) 651-4475 or AUTOVON 256-4475

Mr. John L. Secrist, Senior Food Technologist

ATTN: STRNC-WTA

Phone: (617) 651-4475 or AUTOVON 256-4475

SFC John J. Lyons, Food Inspection Specialist

ATTN: STRNC-WTA

Phone: (617) 651-4433 or AUTOVON 256-4433

## Technology Acquisition and Development Branch

Dr. Irwin A. Taub, Chief

ATTN: STRNC-WTT

Phone: (617) 651-4711 or AUTOVON 256-4711

Mr. Norm E. Harris, Food Technologist

ATTN: STRNC-WTT

Phone: (617) 651-5036/5192 or AUTOVON 256-5036/5192

Mr. Harris is the food technologist responsible for <u>fruits</u> and vegetables and general products (i.e., candy, coffee, and bakery items.)

Mr. Ivor T. Nii, Senior Food Technologist

ATTN: STRNC-WTT

Phone: (617) 651-5170 or AUTOVON 256-5170

Mr. Nii is the senior food technologist responsible for technical requirements and engineering support for all products of plant origin.

## Subsistence Protection Branch

Mr. Fredrick A. Costanza, Chief

ATTN: STRNC-WTS

Phone: (617) 651-4743 or AUTOVON 256-4743

The Subsistence Protection Branch is responsible for the research and development of safe packaging and processing of foods prepared for the Armed Forces.

## Ration Design and Evaluation Branch

Mrs. Mary V. Klicka, Chief

ATTN: STRNC-WTR

Phone: (617) 651-5201 or AUTOVON 256-5201

The Ration Design and Evaluation Branch plays an important role in helping to develop and promote newly unique <u>food products</u> to meet different logistic or economic needs for the Armed Forces.

# PART 7

## PREPARING ACTIVITIES

<u>Preparing Activity Definition</u>: An activity within an assigned agency responsible for the development and maintenance of a specified product description for <u>food</u>.

## DEPARTMENT OF AGRICULTURE

## AGRICULTURAL MARKETING SERVICE

## Marketing Programs

## Dairy Division

USDA/AMS/DA 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Edward T. Coughlin, Director Room 2968, South Building Phone: (202) 447-4392

## Dairy Grading and Standardization Branch

#### Standardization Section

Mr. Richard W. Webber, Head Room 2750, South Building Phone: (202) 447-7473

This section is the preparing activity for U.S. Grade Standards for dairy products. The branch also prepares government-wide food product descriptions for use by all Federal agencies.

## Fruit and Vegetable Division

USDA/AMS/FV 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Charles R. Brader, Director Room 2077, South Building Phone: (202) 447-4722

#### Fresh Products Branch

Mr. Michael A. Castille, Chief Room 2052, South Building Phone: (202) 447-5870

#### Standardization Section

Mr. Frank J. McNeal, Head Room 2048, South Building Phone: (202) 447-2185

Mr. Michael A. Canon, Assistant Head Room 2048, South Building Phone: (202) 447-2185

This section prepares U.S. Grade Standards for <u>fresh fruits and vegetables</u>. This section also prepares government-wide food product descriptions for use by all Federal agencies.

## Processed Products Branch

Mr. Joe A. Fly, Chief Room 0709, South Building Phone: (202) 447-4693

## Standardization Section

Mr. Howard W. Schutz, Head Room 0716, South Building Phone: (202) 447-6247

Mr. Melvin J. Horst, Assistant Head Room 0716, South Building Phone: (202) 447-6247

This section prepares U.S. Grade Standards for processed fruits and vegetables. This section also prepares government-wide food product descriptions for use by all Federal agencies.

## Livestock Division

USDA/AMS/LS Washington, DC 20250

Mr. Thomas H. Porter, Director Room 2092, South Building 14th Street and Independence Avenue, SW Phone: (202) 447-5705

Mr. Paul M. Fuller, Deputy Director Room 2631, South Building 14th Street and Independence Avenue, SW Phone: (202) 447-4727

#### Standardization and Review Branch

Dr. Michael L. May, Chief 2nd Floor Mezzanine, Annex Building 300 12th Street, SW Phone: (202) 447-4486 The Standardization and Review Branch prepares Federal food product descriptions and Institutional Meat Purchase Specifications for meat and meat items which are used within the Government as well as by private institutions. The Standardization and Review Branch also prepares U.S. Grade Standards for use in the grading of meat and meat items.

## Poultry Division

USDA/AMS/PY 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. H. Connor Kennett, Jr., Director Room 3932, South Building Phone: (202) 447-4476

#### Standardization Branch

Mr. D. Michael Holbrook, Chief Room 3944, South Building Phone: (202) 447-3506

Mr. Merlin L. Nichols, Jr., Assistant Chief Room 3944, South Building Phone: (202) 447-3506

The Standardization Branch prepares Federal food product descriptions for poultry, eggs, and egg products for use by all Federal agencies. This branch also prepares U.S. Grade Standards for poultry, poultry products, rabbits, and shell eggs.

#### DEPARTMENT OF COMMERCE

#### NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

#### NATIONAL MARINE FISHERIES SERVICE

#### National Seafood Inspection Laboratory

National Seafood Inspection Laboratory (F/S324) DOC/NOAA/NMFS P.O. Drawer 1207 3209 Frederic Street Pascagoula, MS 39567-0112

Mr. E. Spencer Garrett, Laboratory Director Phone: (601) 762-4591 or FTS 499-4243

Mr. Donald Maher, Approving Officer Phone: (601) 762-1892 or FTS 499-4259

This laboratory has the responsibility for preparing U.S. Grade Standards for fish, fish items, and shellfish.

## Office of Utilization Research

3300 Whitehaven Street, NW Washington, DC 20235

Mr. Thomas J. Billy, Director National Marine Fisheries Service (F/S3) Room 376 - Page Building 2 Phone: (202) 634-7458

## National Fishery Products Program

Mr. Robert R. Kifer, Acting Program Manager National Marine Fisheries Service (F/S31) Room 380 - Page Building 2 Phone: (202) 634-7458

This program is responsible for development of U.S. Grade Standards and government-wide food product descriptions for <u>fish and fish</u> products.

## DEPARTMENT OF DEFENSE

#### DEPARTMENT OF THE ARMY

## U.S. Army Natick Research and Development Center

## Directorate for Engineering Programs Management

Kansas Street Natick, MA 01760

Mr. Thomas M. Keville, Director

ATTN: STRNC-E

Phone: (617) 651-4793 or AUTOVON 256-4793

# Document Preparation Division

Mr. Dominic E. Luppino, Chief

ATTN: STRNC-ES

Phone: (617) 651-5221 or AUTOVON 256-5221

The Document Preparation Division is responsible for matters pertaining to preparation, coordination, resolution of comments, approval of military specifications, handbooks, engineering practices studies, and Qualified Products Lists. This division acts as preparing activity, custodian, and review activity where "GL" is shown in the FSC listing of the DODISS.

## Branch B

Mr. Thomas F. Flanigan, Chief

ATTN: STRNC-ESB

Phone: (617) 651-4531 or AUTOVON 256-4531

Ms. Barbara J. Lajoie, Food Technologist

ATTN: STRNC-ESB

Phone: (617) 651-5231 or AUTOVON 256-5231

Ms. Susan Dorval, Food Technologist

ATTN: STRNC-ESB

Phone: (617) 651-5230 or AUTOVON 256-5230

Ms. Betty Davis, Food Technologist

ATTN: STRNC-ESB

Phone: (617) 651-5232 or AUTOVON 256-5232

Ms. Nancy Masison, Food Technologist

ATTN: STRNC-ESB

Phone: (617) 651-4261 or AUTOVON 256-4261

Mr. Donald Hamlin, Quality Assurance Specialist

ATTN: STRNC-ESB

Phone: (617) 651-4261 or AUTOVON 256-4261

Branch B is responsible for the preparation of military documents and for the coordination of government-wide food product descriptions within DOD.

#### Materiel Acqusition Division

Mr. Dennis Gordon, Chief

ATTN: STRNC-EM

Phone: (617) 651-4304 or AUTOVON 256-4304

#### Standardization Branch

Mr. Norman C. Ristaino, Chief

ATTN: STRNC-EMS

Phone: (617) 651-4084 or AUTOVON 256-4084

Mrs. Marie E. Henrikus, Program Analyst

ATTN: STRNC-ENSM

Phone: (617) 651-4141 or AUTOVON 256-4141

The Standardization Branch is responsible for matters pertaining to standardization management, policy administration, programs, program analysis, project assignment, overage document review, accomplishment data, and item reduction studies. This branch is responsible for reports on standardization projects for SD-4 (DD Form-1585) and changes or corrections to the DODISS (DD Form-1865).

#### VETERANS ADMINISTRATION

#### OFFICE OF PROCUREMENT AND SUPPLY

## Technical and Standards Division

Mr. John W. Marshall, Chief Technical and Standards Division (92B) 810 Vermont Avenue, NW Washington, DC 20420 Phone: (202) 389-3576/3306

The Technical and Standards Division is responsible for the review and coordination of all specifications, standards, and Commercial Item Descriptions of which VA is the preparing or coordinating activity.

## VETERANS ADMINISTRATION MARKETING CENTER

## Marketing Division for Subsistence

Veterans Administration Marketing Center (904D) P.O. Box 76 Hines, IL 60141

Dr. Thomas H. Borysek, FACA, Chief Phone: (312) 681-6801 or FTS 387-6801

Ms. Margaret Parker, Technical Quality Assurance Specialist Phone: (312) 681-6801 or FTS 387-6801

The Marketing Division for Subsistence prepares food product descriptions for use by all Federal agencies.

PART 8

PROCURING ACTIVITIES

Procuring Activity Definition: An activity responsible for purchasing food items in Federal Supply Group 89-Food with appropriated funds for use by the Federal Government.

## DEPARTMENT OF AGRICULTURE

#### AGRICULTURAL MARKETING SERVICE

#### Marketing Programs

## Fruit and Vegetable Division

USDA/AMS/FV 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Charles R. Brader, Director Room 2077, South Building Phone: (202) 447-4722

## Commodity Procurement Branch

Mr. Donald A. Thibeault, Chief Room 2548, South Building Phone: (202) 447-2781

The Commodity Procurement Branch purchases processed and fresh fruits and vegetables for use in Federal Food Assistance Programs administered by FNS.

#### Livestock Division

USDA/AMS/LS 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Thomas H. Porter, Director Room 2092, South Building Phone: (202) 447-5705

Mr. David K. Hallet, Deputy Director Room 2092, South Building Phone: (202) 447-3215

## Marketing Programs and Procurement Branch

Mr. Ralph L. Tapp, Chief Room 2610, South Building Phone: (202) 447-2650

Ms. Barbara L. Cope, Contracting Officer Room 2610, South Building Phone: (202) 447-2650

Mr. W. David Spalding, Contracting Officer Room 2610, South Building Phone: (202) 447-2650

The Marketing Programs and Procurement Branch purchases meat and meat items for donation to programs operated by FNS.

## Poultry Division

USDA/AMS/PY 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. H. Connor Kennett, Jr., Director Room 3932, South Building Phone: (202) 447-4476

## Commodity Procurement Branch

Mr. Pierre C. Boucher, Chief Room 3943, South Building Phone: (202) 447-7693

The Commodity Procurement Branch purchases <u>poultry</u> and <u>poultry</u> items for donation to programs operated by FNS.

## AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE

## Headquarters Office

## Commodity Operations

USDA/ASCS/CO 14th Street and Independence Avenue, SW Washington, DC 20250

Mr. Merrill D. Marxman, Deputy Administrator Room 3080, South Building Phone: (202) 447-3217

## Commodity Operations Division

Mr. James E. Agnew, Jr., Director Room 5755, South Building Phone: (202) 447-5074

Mr. Ronald K. Burgess, Deputy Director Room 5755, South Building Phone: (202) 447-4966

## Utilization Branch

Mr. Ronald L. Wilson, Chief Room 5768, South Building Phone: (202) 447-5647 Mr. Merle (Skip) K. Brown, Marketing Specialist Room 5761, South Building Phone: (202) 382-8048

## Dairy Division

Mr. Indulis Kancitis, Director USDA/ASCS
Room 5741, South Building
P.O. Box 2415
Washington, DC 20013
Phone: (202) 382-9097

These divisions serve as liaisons between the KCCO and the commodity divisions of AMS and FNS.

## Kansas City Commodity Office

USDA/ASCS/KCCO P.O. Box 205 Kansas City, MO 64141

Mr. Norman D. Houser, Director Phone: (816) 926-6301 or FTS 926-6301

Mr. Herbert J. Cast, Deputy Director Phone: (816) 926-6401 or FTS 926-6401

KCCO is the unit which purchases surplus items for market stabilization through the CCC. They also purchase grain and <u>dairy products</u> for use in FNS programs, as well as similar items for use in P.L. 480 Programs operated by the Foreign Agricultural Service.

## Processed Commodities Division

Mr. David Bell, Chief Phone: (913) 236-3072 or FTS 926-3072

This division is responsible for the purchase, sale, and exchange of processed grain commodities and dairy products.

#### Processed Grain Products Branch

Mr. Robert Andersen, Chief Phone: (913) 926-3094 or FTS 926-3094

This branch is responsible for the purchase and disposition of grain products.

## Dairy Branch

Mr. Joseph J. Bormann, Chief Phone: (913) 236-3055 or FTS 926-3055 This branch is responsible for the purchase, movement, and liaison with shippers and consignees of dairy products.

## Processed Products Branch

Mr. Jerry C. Perkins, Chief Phone: (913) 236-3062 or FTS 926-3062

This branch fills domestic commitments for such processed products as chicken, canned fruits and vegetables, and beef, based contracts issued by AMS, Washington, DC.

### DEPARTMENT OF DEFENSE

## DEFENSE LOGISTICS AGENCY

#### DEFENSE PERSONNEL SUPPORT CENTER

# OFFICE OF THE COMMANDER, SUBSISTENCE FIELD ACTIVITIES AND DIRECTOR, SUBSISTENCE

2800 South 20th Street Philadelphia, PA 19101

CAPT Alan J. Nissalke, SC, USN, Commander

ATTN: DPSC-S

Phone: (215) 952-2900 or AUTOVON 444-2900

# Contracting and Production Division

CAPT Donald S. Parsons, SC, USN, Chief

ATTN: DPSC-SP

Phone: (215) 952-4200 or AUTOVON 444-4200

Mr. Al E. Cardone, Assistant Chief

ATTN: DPSC-SP

Phone: (215) 952-4200 or AUTOVON 444-4200

#### Operational Rations Section

#### General Products

Mr. Michael J. Cunningham, Contracting Officer

ATTN: DPSC-SP

Phone: (215) 952-3661 or AUTOVON 444-3661

Ms. Dottie Cootchanotti, Contracting Officer

ATTN: DPSC-SP

Phone: (215) 952-3667 or AUTOVON 444-3667

Mr. Hubert T. Proudford, Contracting Officer

ATTN: DPSC-SP

Phone: (215) 952-3677 or AUTOVON 444-3677

## Meat and Meat Products

Mr. James J. Skedzielweski, Contracting Officer

ATTN: DPSC-SPM

Phone: (215) 952-4226 or AUTOVON 444-4226

## Fruits and Vegetables

Mr. Joseph Cuocolo, Contracting Officer

ATTN: DPSC-SPF

Phone: (215) 952-3675 or AUTOVON 444-3675

Mr. Dan Landis, Contracting Officer

ATTN: DPSC-SPF

Phone: (215) 952-4261 or AUTOVON 444-4261

## Dairy and Poultry Products

Mr. Walter R. Walsh, Contracting Officer

ATTN: DPSC-SPD

Phone: (215) 952-4203 or AUTOVON 444-4203

The Operational Rations Section of the Contracting and Production Division is responsible for the development and quality assurance procedures for Meal, Ready-to-Eat, Tray Pack, and Long Range Patrol rations for support of troop subsistence.

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

#### PUBLIC HEALTH SERVICE

#### HEALTH RESOURCES AND SERVICES ADMINISTRATION

#### INDIAN HEALTH SERVICE

## Division of Resources Coordination

#### Nutrition and Dietetics Section

Ms. Patricia F. Roseleigh, R.D., M.S., Chief Nutrition and Dietetics Section Indian Health Service Room 5A-12, Parklawn Building 5600 Fishers Lane Rockville, MD 20857 Phone: (301) 443-1114

## NATIONAL INSTITUTES OF HEALTH

## Office of Research Services

## Division of Administrative Services

## Materiel Management

## Quality Assurance Branch

Mr. Wilhelm E. Schmidt, Chief Quality Assurance Branch National Institutes of Health Room 3B58, Building 31 9000 Rockville Pike Bethesda, MD 20205 Phone: (301) 496-4814

The NIH operate a medical research hospital. The Quality Assurance Branch, in conjunction with the Clinical Center Nutrition Department, utilizes Federal specifications and develops specifications as required to meet special NIH requirements. It is also responsible for quality inspection of all food items received.

#### DEPARTMENT OF JUSTICE

## BUREAU OF PRISONS

## Federal Prison System

Mr. Larry C. Long, Administrator of Food Service
Federal Prison System
U.S. Department of Justice
Room 508, HOLC Building
320 1st Street, NW
Washington, DC 20534
Phone: (202) 724-3060

Food items are procured for the Federal prisons through supply contracts. Many food items are purchased off-the-shelf from local suppliers.

#### VETERANS ADMINISTRATION

## OFFICE OF PROCUREMENT AND SUPPLY

### VETERANS ADMINISTRATION MARKETING CENTER

## Marketing Division for Subsistence

Veterans Administration Marketing Center (904D) P.O. Box 76 Hines, IL 60141

Dr. Thomas H. Borysek, FACA, Chief Phone: (312) 681-6801 or FTS 387-6801

Ms. Margaret Parker, Technical Quality Assurance Specialist Phone: (312) 681-6801 or FTS 387-6801

This unit of the VA purchases food items for VA medical centers and furnishes supply support of nonperishable food items to other civil agencies.





